

## **Minstead Parish Council**

Summons to all members of the Council:

You are hereby summoned to attend the Ordinary Meeting of Minstead Parish Council

To be held remotely on **Monday 7 December 2020 at 19.30**

Signed: P Osborne (Parish Clerk)

02.12.2020

### **AGENDA**

Under current Covid-19 Emergency Regulations, all members will participate from home.

- 1. Apologies for Absence**
- 2. Public Participation Period**
- 3. Declarations of Interests**
- 4. To confirm the Minutes of the Ordinary Meeting held on 2 November 2020**
- 5. Matters Arising**
  - Council's response to *NFDC Draft Waste Strategy*
- 6. Items Ongoing**
  - Cricket ground – renewal of licence
- 7. Reports from County/District Councillors**
- 8. Reports from Parish Representatives**
- 9. Report from Lengthsman**
- 10. Planning** [See Appendix]
- 11. Correspondence** [See Appendix]
- 12. Finance** [See Appendix]
- 13. Meeting dates for 2021** [See Appendix]
- 14. Matters raised by Councillors**
- 15. Date of next Ordinary Meeting: 04 January 2021 at 19.30**

### **APPENDIX**

#### **10. Planning**

##### **Decisions**

xx.

##### **Decision Awaited**

**18/00954** Petrol Station, Ringwood Road. Single storey rear extension to sales building to provide sandwich bar.

##### **New Planning Applications**

**20/00806** Cosy Hollow. Application to vary conditions 1a and 1b of planning permission 15/00937 to allow the retention of the structure for a further 5 years for sole occupancy by Mr Peter Galton.

**20/00821** The Cottage, Toms Lane Corner. Application to vary condition 1 and remove condition 3 of Planning Permission 20/00452 for first floor extensions; conversion of attached stables to facilitate additional accommodation; alterations to fenestration; raised patio; demolition of existing porch; associated landscaping.

**20/00859** West Wing Cottage, Castle Malwood Lodge. Application to regularise creation of double doors in place of a window on side elevation and internal stud partitions between dining and living room and hallway and kitchen (Application for Listed Building Consent).

**20/00822** Communications site, Castle malwood. Replacement antennas on existing steelwork mounts; new GPS antenna and ancillary radio equipment on existing monopole mast; internal amendments to equipment; upgrade to feeder cables; ancillary development.

**20/00874** Auberge. Replacement outbuilding; alterations to existing outbuilding; access alterations; 2no. new entrance gates; 1no. new pedestrian access gate.

**Trees**

**R14/15/20/0619** All Saints Church. Deadwood and Ivy Removal 1 x Oak. **[Exempt works]**

**CONS/20/0672** Myrtle Cottage, Emery Down. Prune 1 x English Oak.

**11. Correspondence.**

Email:

To Read: LCU, Clerks & Councils Direct, NFNPA Annual Review 2019-2020.

**12. Finance**

- Chairman's Allowance for current year
- Budget and setting of Precept for 2021-2022 (*Draft budget circulated*)
- Receipts & Payments for October 2020:

	£	£	£
	Net	VAT (recoverable)	
<b>Balance at 30 October 2020</b>			<b>22,171.19</b>
<b>Receipts:</b>			
NFDC: Local Restrictions Support Grant			<b>1,334.00</b>
<b>Standing Order/Direct Debit payments:</b>			
SOs: Salaries and expenses	525.67		525.67
<b>Debit card payment:</b>			
1&1: website monthly fee	5.00	1.00	6.00
Dropbox: Dropbox Plus	79.90	15.98	95.88
<b>Cheques/Online payments:</b>			
Royal British Legion: donation for poppy wreath	25.00		25.00
Mark Bridle: Hedgecutting	45.00	9.00	54.00
<b>Total payments for November</b>			<b>706.55</b>
<b>Balance after payments (This balance is in addition to £6,000 reserve)</b>			<b>22,798.64</b>

**13. Meeting dates for 2021**

Dates proposed:

4 Jan, 1 Feb, 1 Mar, **Wed** 10 Mar (Annual Parish Meeting), 12 April, **Tue** 4 May (AGM), 7 June, 5 Jul, 2 Aug, 6 Sep, 4 Oct, 1 Nov, 6 Dec.

Meetings are Mondays at 19.30 unless stated otherwise.