

Ordinary Meeting of Minstead Parish Council
Meeting held virtually in accordance with Regulations for Covid-19 pandemic

Monday 2 November 2020 at 19.30

Present: Cllrs W Andrews (Chair), S Cattell, H Bennett, M Causton, R Taylor.

In Attendance: Cllr E Heron (HCC), Cllr Mrs Andrews (NFDC), P Osborne (Clerk), 1 public.

1. Apologies for Absence

Cllr G Hough

2. Public Participation Period

None

3. Co-option of new councillor

Jack Smith was proposed by Cllr Andrews, seconded by Cllr Bennett and agreed unanimously. He read his *Declaration of Office* which was signed by him and would be signed by the Clerk later.

4. Declarations of Interests

None

5. To confirm the Minutes of the Ordinary Meeting held on 5 October 2020

These had been previously published and were agreed. They would be signed later.

6. Matters Arising

- Council response to Planning White Paper: The draft response had been agreed and was submitted.

7. Items Ongoing

- Emptying of rubbish bins on Village Green: Community Shop now has dedicated bins in the Trusty Servant car park. With the tourist season now ended, use of the bins on the Green should be much reduced. **Closed**
- Cricket ground – renewal of licence: draft proposal had been agreed by Cadnam Cricket Club. It was agreed that the proposal now be sent to Paul Grugeon (FE land agent) by Cllr Taylor.

8. Reports from Police and County/District Councillors

PCSO Richard Williams (Hants Constabulary) reported by email that he had been about to start Speedwatch on the C17 with the help of a local resident. However, with another lockdown beginning he is unable to use members of the public. Instead, with the help of police personnel, he will do an hour this coming week and will hope to do more in the future.

Cllr Edward Heron (HCC) reported that the *Hampshire Coronavirus Support* helpline can be contacted on 0333 370 4000.

Cllr Heron was asked the best way to communicate with Highways over road issues that have arisen following recent heavy rain. Concerns are particularly of freezing conditions and icy roads over the winter. He asked that details be sent to him, with locations clearly identified on a map. Current issues are:

- School Lane, hill down to Study Centre: the deeply eroded ditch has been piped and filled over with large stones. Water is bubbling up through the stone and is flowing over the road rather than staying in the ditch and crossing under the road in the culvert.
- Newtown Road, by Adam Oak: water is emerging from the bank at the side of the road, then flowing over the road.

Cllr Mrs Andrews (NFDC) reported that the *Draft Waste Strategy* was coming to Cabinet on 4th November. Many people were upset and felt that this was to be a rubberstamp exercise. She explained that in fact this was just the first step towards improving our recycling rates and was an opportunity for residents in the New Forest to put forward their points of view when the Strategy moves to consultation. There were contentious issues such as wheelie bins and the collection of food waste. She encouraged the Parish to take part in the consultation.

Due to the imminent lockdown the Council will be prioritising household rubbish (the collection of black and clear bags) and glass collection will continue but residents are asked NOT to use the Minstead

recycling area near the Hall - the textile bins there are closed and glass should be stored and put out for the glass collection; anything left on the floor of the site will be classified as fly-tipping.

The Household Waste Recycling Centres are open. You must book an appointment but please do not visit if you have any symptoms.

9. Reports from Parish Representatives

- NE Quadrant/NFNPA: next meeting date not set yet. No further news.
- NFALC: no news.
- Village Hall:
 - Planned work to remove the old, condemned entry/disabled exit ramp and steps on the Western face of the Hall has been put on hold due to latest Covid-19 regulations; when it eventually begins, it may take as long as six weeks but alternative arrangements have been planned so that our biggest hirers can continue to use the Hall.
 - A required Planning Application has been submitted to the LPA (NFNPA) for consent to alter the exterior appearance of the Hall by replacing all its black cedar cladding with un-treated Western Red Cedar that will be allowed to “weather” naturally.
 - We continue to explore ways to generate income without which the Hall will founder.

10. Report from Lengthsman for work carried out in October

- Weeded around War Memorial on Village Green.
- Carried out annual Risk Assessment on PC structures around the village.
- Inspected salt bins.

11. Planning

Decisions

20/00623 Hartings. Replacement outbuilding with storage over; demolition of 4no. existing outbuildings.

Grant

20/00543/PN Ciuin, School Lane. Application under part 6 of the town and country planning (General Permitted Development) (England) order 2015 in respect of alterations to an agricultural building.

Planning Permission required.

Decision Awaited

18/00954 Petrol Station, Ringwood Road. Single storey rear extension to sales building to provide sandwich bar.

New Planning Applications

Trees

CONS/20/0572 Canterton House. Fell 1 x Oak, 2 x Ash; prune 1 x Oak; pollard 1 x Oak.

CONS/20/0575 8 Church Close. Prune 1 x group of Oak and Cypress trees.

CONS/20/0627 The Cottage, Toms Lane Corner, Fell 2 x Silver Birch. **Comment - We have no issues with the work proposed. We suggest NFNPA verify the ownership of the trees as they appear to be outside the area shown on the plans supplied.**

CONS/20/0620 School Lane. Prune 1 x group of mixed tree species (making up a roadside hedge).

No other comments on these applications for tree work.

12. Correspondence

Email: A parishioner expressing the need for larger premises for Community Shop, ideally the old village shop; also concern over proposed development at Ciuin, School Lane.

To Read: LCU.

13. Finance

- Receipts & Payments for October 2020:

	£	£	£
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	Net	VAT (recoverable)	
Balance at 30 September 2020			22,870.06
Receipts:			
Standing Order/Direct Debit payments:			
SOs: Salaries and expenses	525.67		525.67
Debit card payment:			
1&1: website monthly fee	5.00	1.00	6.00
Cheques/Online payments:			
E Briggs: grant towards expenses incurred by student volunteers during lockdown	100.00		100.00
P Osborne: Expenses Apr to Oct (£52.20) + salary arrears (£15)	67.20		67.20
Total payments for October			698.87
Balance after payments (This balance is in addition to £6,000 reserve)			22,171.19

Payments proposed by Cllr Andrews, seconded by Cllr Bennett and agreed.

14. GDPR compliance – review

Council members were reminded that the personal data which they hold should be reviewed regularly, kept up to date and retained only for as long as necessary – any data no longer required should be deleted.

15. Matters raised by Councillors

- Recent road edges repaired with hoggin at Woodside, and Football Green – Edges at Woodside feel fairly firm but at Football Green there is too much water in the ditches to see whether the edge might last. Cllr Taylor will clear some of the ditches to see if that improves the situation.
- Falling leaves are beginning to block culverts - send out a reminder to parishioners of riparian ownership via Facebook and Newsletter.

16. Date of next Ordinary Meeting: 7 December 2020 at 19.30

Meeting closed at 20:57