

**Ordinary Meeting of Minstead Parish Council
Monday 7 December 2020 at 19.30**

Under current Covid-19 Emergency Regulations, all members participated from home.

Present: Cllrs W Andrews (Chair), H Bennett, M Causton, G Hough, G Saunders, J Smith, R Taylor

In Attendance: P Osborne (Clerk)

1. Apologies for Absence

Cllr Mrs Andrews (NFDC)

2. Public Participation Period

None

3. Declarations of Interests

Cllr Andrews declared a personal and pecuniary interest in Item 12 Chairman's Allowance.

4. To confirm the Minutes of the Ordinary Meeting held on 2 November 2020

These had been published. They were agreed subject to a couple of minor corrections. They would be signed later.

5. Matters Arising

- Council's response to NFDC Draft Waste Strategy: Cllr Hough to respond on behalf of council, including reasons why wheelie bins are not preferred for Minstead. **Closed**

6. Items Ongoing

- Cricket ground – renewal of licence: Natural England will be providing a management plan to include guidance on removal of the disused practice wicket. Information on other matters is still being gathered in time for the January Verderers Court. **Ongoing**

7. Reports from County/District Councillors

Cllr Mrs Andrews (NFDC) reported:

It has been a busy few weeks: I attended a three-day Police and Crime Commissioner conference which was very interesting especially as one of the main speakers was our own Chief Constable, Olivia Pinkney. It will come as no surprise to know that crime is down as are offences of drug dealing. However human trafficking is on the rise. Later in the week I attended, virtually, the Police and Crime Commissioners Volunteer awards ceremony, it was very uplifting and showed how much can be achieved with volunteers of all ages.

I am the NFDC representative on the Rural Management Strategy Steering group, which is tasked with taking forward recreation management across the National Park. I will admit it has taken me a while to understand the way the many interested parties work together: the Verderers, National Park, Forestry England, Natural England, HCC and 17 others. I was frustrated at first with the slow progress, however I can see that it is a difficult path to walk, keeping all parties on side. One thing I will say is that something must be done to protect the National Park; you can see for yourself how the wear and tear of the summer months has eroded and, in some places, put in danger the natural habitat. It is crucial to come to some agreement with regards the future of the special place that we live in. We are not there yet.

The Covid Safe Ambassadors hit the streets earlier this week, in their bright orange hi vis jackets - there will be no mistake when you see them. They will be all over the district, especially in high streets, markets, travel hubs and anywhere people are meeting up in large groups. The CSAs are not there to enforce any rare breaches, but if required, they will collaborate with other agencies; they are there to offer advice and reassurance to the public.

I am sorry I could not attend this evening, but the parish meeting coincided with the last District Council meeting of the year.

Wishing you a happy, safe and healthy Christmas to you and all those you love.

8. Reports from Parish Representatives

- Village Hall –

- The Hall remains closed to groups of more than 6 from one Household or support bubble (therefore no Auction or Markets) but can be available as workstation space for up to six in Danby Room - with Excellent WiFi.
- As with the Social Club, which is fully closed, we are suffering financially as a result and plan both joint and individual fundraising events and activities when permitted.
- Work is complete on the replacement Disabled and Access Ramp, except for the replacement Emergency Exit door & threshold itself, which is in hand.
- Registration of our Planning Application for replacement (colour) Cladding overall has again been delayed for NPA Administrative reasons; we're not unduly concerned as that work is planned for drier weather.
- Community Shop continues to do well.
- Resilience – emails have been sent offering support; responses so far have been only to offer assistance and no requests.
- Facebook – Cllrs Hough and Smith are sharing responsibility for parish news via Facebook.
- Website – content is being reviewed.
- Consultative Panel – a new chairman was elected at recent meeting. Clerk to write to *HCC Countryside Access* to ask whether Minstead paths should be identified with yellow discs.
- Report of broken gate on Furzey track – Cllr Saunders will investigate,
- Date for NE Quadrant meeting circulated.

9. Report from Lengthsman

He reported: "November was not a good month for work in the village because although we were in lockdown the weather was bad much of the time. I did two tours of the village checking and all was well. I still have the drain outside Furzy gardens to clear."

Cllr Saunders to ask him to also clear the outlet side of the drain outside Furzey Gardens.

10. Planning

Decision Awaited

18/00954 Petrol Station, Ringwood Road. Single storey rear extension to sales building to provide sandwich bar.

New Planning Applications

20/00806 Cosy Hollow. Application to vary conditions 1a and 1b of planning permission 15/00937 to allow the retention of the structure for a further 5 years for sole occupancy by Mr Peter Galton.

Comment No 3. We support this application and the condition should remain.

20/00821 The Cottage, Toms Lane Corner. Application to vary condition 1 and remove condition 3 of Planning Permission 20/00452 for first floor extensions; conversion of attached stables to facilitate additional accommodation; alterations to fenestration; raised patio; demolition of existing porch; associated landscaping. **Comment No 4. The proposed development contradicts paragraph 7.81 of the NFNPA Local Plan 2016-2036.**

20/00859 West Wing Cottage, Castle Malwood Lodge. Application to regularise creation of double doors in place of a window on side elevation and internal stud partitions between dining and living room and hallway and kitchen (Application for Listed Building Consent). **Comment No 3.**

20/00822 Communications site, Castle Malwood. Replacement antennas on existing steelwork mounts; new GPS antenna and ancillary radio equipment on existing monopole mast; internal amendments to equipment; upgrade to feeder cables; ancillary development. **Comment No 5.**

20/00874 Auberge. Replacement outbuilding; alterations to existing outbuilding; access alterations; 2no. new entrance gates; 1no. new pedestrian access gate. **Parish Briefing not yet available. Postpone discussion to next meeting.**

Trees

R14/15/20/0619 All Saints Church. Deadwood and Ivy Removal 1 x Oak. **[Exempt works]**

CONS/20/0672 Myrtle Cottage, Emery Down. Prune 1 x English Oak. **No comments.**

11. Correspondence.

Email:

To Read: LCU, Clerks & Councils Direct, NFNPA Annual Review 2019-2020.

12. Finance

- Chairman's Allowance: Cllr Taylor proposed an allowance of £245 for current year and £250 for 2021-2022. These two amounts were seconded by Cllr Bennett and agreed.
- Budget and setting of Precept for 2021-2022: Precept of £11,500 was proposed by Cllr Andrews, seconded by Cllr Saunders and agreed. Discussion of the budget was postponed to next meeting.
- Receipts & Payments for November 2020

	£	£	£
	Net	VAT (recoverable)	
Balance at 31 October 2020			22,171.19
Receipts:			
NFDC: Local Restrictions Support Grant			1,334.00
Standing Order/Direct Debit payments:			
SOs: Salaries and expenses	525.67		525.67
Debit card payment:			
1&1: website monthly fee	5.00	1.00	6.00
Dropbox: Dropbox Plus	79.90	15.98	95.88
Cheques/Online payments:			
Royal British Legion: donation for poppy wreath	25.00		25.00
Mark Bridle: Hedgecutting	45.00	9.00	54.00
Total payments for November			706.55
Balance after payments (This balance is in addition to £6,000 reserve)			22,798.64

Payments were proposed by Cllr Andrews, seconded by Cllr Taylor and agreed.

13. Meeting dates for 2021

The following dates for 2021 were agreed: 4 Jan, 1 Feb, 1 Mar, **Wed** 10 Mar (Annual Parish Meeting), 12 April, **Tue** 4 May (AGM), 7 June, 5 Jul, 2 Aug, 6 Sep, 4 Oct, 1 Nov, 6 Dec.

Meetings on Mondays at 19.30 unless stated otherwise. They will continue as virtual meetings until it is safe for people to gather in person.

14. Matters raised by Councillors

- Broadband – FTTP installation - several stakeholders have not responded to the position statement sent out by the PC and are thus presumably in full agreement with it.
- Openreach has said there are plans for work in Minstead but has not indicated as yet what the work will be.
- We understand the map for the information point at the village shop is complete and on its way.
- Christmas tree on Green has been donated by Furzey Gardens. Since the protective fence is too close to prevent livestock chewing lower branches, the lights will be placed higher up the tree.
- Concerns over speeding drivers through village. Report concerns to PCSO R Williams.
- E-newsletter is about to be sent out.

15. Date of next Ordinary Meeting: 04 January 2021 at 19.30

Meeting closed at 20.45