

Ordinary Meeting of Minstead Parish Council
Meeting held virtually in accordance with Regulations for Covid-19 pandemic

Monday 1 March 2021 at 19.30

Present: Cllrs W Andrews (Chair), H Bennett, M Causton, G Hough, G Saunders, J Smith, R Taylor.

In Attendance: Cllr E Heron (HCC), Cllr Mrs Andrews (NFDC), P Osborne (Clerk).

1. Apologies for Absence

None

2. Public Participation Period

None

3. Declarations of Interests

None

4. To confirm the Minutes of the Ordinary Meeting held on Monday 1 February 2021

These had been published. Cllr Heron's name was added to those in attendance. Minutes were then agreed and signed.

5. Matters Arising

- Condition of red phone box by Village Green: Cllr Taylor had inspected it and circulated a report. Cllr Saunders agreed to repair rotted section at the bottom with new wood and a scarf joint. **Ongoing**
- Clearance of ditch on narrow stretch of Lyndhurst Road: Cllr Causton reported that the spoil had been removed from both the ditch and carriageway. **Closed**

6. Items Ongoing

- Cricket ground – renewal of licence: No progress.

7. Reports from County/District Councillors

Cllr Edward Heron (HCC) reported:

- HCC is seeking a new Chief Executive after May.
- There has been progress with the illegal occupation of the area to the North of the A31. Land ownership issue is being resolved and further action is in process.
- Footpath 7 – Given the frequent fly tipping on this track near junction with A31, ownership of the land has been clarified and there is discussion with the Crown, Forestry England and Highways England on closing the access from A31.

Cllr Mrs Andrews (NFDC) reported:

- She had attended the Hampshire Adult Social Care Scrutiny Committee. South Central Ambulance Service had trained 120 more staff to cope with the 30% raise in calls and the loss of staff due to Covid illness.
- There will a new Clinical Commissioning group which will include Hampshire, Southampton and the Isle of Wight. This merger is supported by GP member practices. Portsmouth will remain a statutory body but will work closely with the new group. The experiences during the pandemic highlighted the benefits of closer joint working. The new CCG will start on 1st April 2021.
- *Safer New Forest* met to discuss the priorities for the 2021/2022 years. It was decided that 'Children at risk', 'Drug and alcohol related harm' and 'Domestic abuse' should be continued with the addition of 'Prevention of risk and exploitation of vulnerable people'. This is a living document and may be amended over the course of the year to reflect ongoing work addressing the priorities.

8. Reports from Parish Representatives

- NPA: Planning Committee has published information on *Non- designated Heritage Assets* - circulated.
- Speedwatch: current stalemate on use of SIDs since no suitable locations on Mill Lane and no suitable sites for poles in Minstead village. Traffic calming is needed in both locations. In the centre of Minstead where 30mph will certainly be too fast, especially in unlocked summer/autumn, a SID would not help. Cllr Hough to contact HCC Traffic Management (Mandy Ware) for suggestions on how Parish Council could encourage slower driving.

- Broken gate post at Furzey was repaired and gate securely re-hung by Brett Wateridge .
- Community Shop needs more volunteers.
- Broadband: Broadband: delivery continues with completion dates for the various schemes in 2021 and 2022. Cllrs Taylor and Causton maintain contact with Openreach and HCC. Village update in next eNewsletter.
- Website – secure passwords needed; all Users to be advised to change existing passwords anyway.
- Village Hall – work due to start soon on replacing all cladding.

9. Report from Lengthsman

During February, on Footpath 5 he cut back the holly where it was overhanging the path. He also checked a gate post on another path following information from Cllr Saunders, but it had already been repaired. He has a list of jobs for March.

10. Planning

Decisions

20/00912 Ciuin, School Lane. Agricultural store; alterations to existing agricultural barn; hardstanding. **Grant**

20/00793 Minstead Village Hall. Replace existing black cedar cladding with natural western red cedar cladding. **Grant**

20/00940. Broadwood. Outbuilding. **Grant**

20/00874 Auberge **Amended Plans**. Replacement outbuilding; alterations to existing outbuilding; access alterations; 2no. new entrance gates; 1no. new pedestrian access gate. **Grant**

20/00896 Beaufield. Change of use of land to residential; sewage treatment plant; outlet drain; removal septic tank. **Grant**

20/00948 Malwood Walk House. Application to vary condition 3 of Listed Building application 20/00307 to allow minor material amendment. **Grant**

Decision Awaited

18/00954 Petrol Station, Ringwood Road. Single storey rear extension to sales building to provide sandwich bar [**Amended Plans and amended Objections**]. **Updated Comment: In order to consider the amended application, Council needs (a) amended Parish Briefing Note, (b) response from Natural England to Information for Habitats Regulation Assessment HRA, 11 June 2019 and (c) updated consultee response from Hampshire Highways (as Parking Authority) and Hampshire Highways re Parking capacity.**

20/00961 South Lodge, Football Green [**Amended Plans**]. Single storey extension. **Updated Comment No 1. If practicable the officer’s comments regarding glazing should be taken into consideration.**

New Planning Applications

21/00073 Willow Green. Greenhouse. **Comment No 3.**

21/00158 Camphill Cottage, Emery Down. Single storey infill extension; external door. **Comment No 3.**

Trees

CONS/21/0072 2 Church Close. Fell 1 x Willow.

CONS/21/0094 Toms Lane Corner. Fell 3 x Leylandii.

CONS/21/0095 Brock Farm. Fell 1 x Ash, 1 x Eucalyptus.

No comments on these three applications.

11. Correspondence

To read: *LCU*.

12. Finance

Receipts & Payments for February 2021:

	£	£	£
	Net	VAT (recoverable)	
Balance at 31 January 2021			21,892.29
Receipts:			

NFDC: Covid-19 Support Payment			6,239.21
Standing Order/Direct Debit payments:			
SOs: Salaries and expenses	525.67		525.67
Debit card payment:			
1&1 IONOS: website monthly fee	5.00	1.00	6.00
1&1 IONOS: Annual fee (16/02/2021 to 16/02/2022)	96.00	19.20	115.20
Internet Ink: Black ink cartridge	18.33	3.67	21.99
Cheques/Online payments:			
HMRC: PAYE for Clerk & Lengthsman (3 rd Quarter)	382.00		382.00
Total payments for February 2021	1027.00	23.87	1,050.87
Balance after payments (This balance is in addition to £6,000 reserve)			27,080.63

Payments were proposed by Cllr Andrews, seconded by Cllr Bennett and agreed.

13. Matters raised by Councillors

- Consider putting table(s) on Village Green for Community Shop customers? Last year Landlord gave permission for shop users to sit at tables outside Trusty Servant, but these tables were removed under Covid Regulations. However, it is expected they will be replaced when the pub is allowed to open.
- Drainage under Village Green is a priority. Cllr Saunders to work with Mark Bridle on this.
- Lower section of Bridleway 13 is in a bad state with deep holes where the surface has worn away. Considerable work is required to verges, ditches and surface. Repair costs will be high since this is an SSSI as well as a bridleway - crushed concrete is not suitable to repair this track. Cllr Heron has referred matter to HCC who are responsible for surfacing. PC is unable to help financially.
- Two applications so far for post of Clerk. Interviews will be early April.
- Potholes should be reported online. Cllr Smith to coordinate.
- New grit bin has appeared at entrance to Minstead Lodge.
- Relaxation of restrictions will bring increase in visitors to New Forest. Guidance is needed to protect wildlife and habitat. *New Forest Code* is simple and appropriate - publicise on Website, FaceBook & eNewsletter. HCC/NPA etc considering electronic advisory signs at New Forest entry points.

14. Use of Covid Support grants received

No applications yet.

15. Annual Parish Meeting (10 March 2021)

This will be on Zoom. Agenda with link on website.

16. Consultation on the draft *Mitigation for Recreational Impacts on New Forest European Sites Supplementary Planning Document*

No comment to make.

17. Consultation on the development of a new *Hampshire Local Transport Plan*

Cllr Taylor has submitted response.

18. Date of next Ordinary Meeting: 12 April 2021 at 19.30

Meeting closed at 22.00