

Minstead Parish Council

Summons to all members of the Council:

You are hereby summoned to attend the Ordinary Meeting of Minstead Parish Council

To be held remotely on **Monday 12 April 2021 at 19.30**

Signed: P Osborne (Parish Clerk)

07.04.2021

AGENDA

Under current Covid-19 Emergency Regulations, all members will participate from home

1. **Apologies for Absence**
2. **Public Participation Period**
3. **Declarations of Interests**
4. **To confirm the Minutes of the Ordinary Meeting held on Monday 1 March 2021 and Extraordinary meeting held on 28 March 2021**
5. **Matters Arising**
 - xx
6. **Items Ongoing**
 - Cricket ground – renewal of licence
7. **Reports from County/District Councillors**
8. **Reports from Parish Representatives**
9. **Report from Lengthsman**
10. **Planning [See Appendix]**
11. **Correspondence [See Appendix]**
12. **Finance [See Appendix]**
13. **Matters raised by Councillors**
14. **Insurance renewal**
15. **Annual Parish Meeting (10 March 2021)**
16. **New Clerk**
17. **Grants policy**
18. **Support for Flower Show 2021**
19. **Village Fete 2021**
20. **Fencing around properties**
21. **Matters raised by councillors**
22. **Date of Annual General Meeting: 4 May 2021 at 19.30**

APPENDIX

10. Planning

Decisions

20/00961 South Lodge, Football Green. Single storey extension.
Grant

Decision Awaited

18/00954 Petrol Station, Ringwood Road. Single storey rear extension to sales building to provide sandwich bar.

21/00073 Willow Green. Greenhouse.

21/00158 Camphill Cottage, Emery Down. Single storey infill extension; external door.

New Planning Applications

21/00128 Mill Lane Cottage. 1no. outbuilding; demolition of 2no. outbuildings.

21/00132 Mill Lane Cottage. Replacement outbuilding with room over; demolition of existing outbuilding.

21/00015 Marleys. Barn; stables; garage with attached carport; demolition of existing outbuilding.

21/00214 Williams Hill Farm. Replacement stables.

Trees

CONS/21/0111 Grove View, Ringwood Road. Prune 1 x Oak.

TPO/21/0119 2 Blackwater House. Prune 2 x Oak.

CONS/21/0129 Marleys. Prune 1 x Holly.

CONS/21/0132 Park Farm House. Fell and prune mixed tree species as specified within description of works on the application form.

11. Correspondence.

To Read: *LCU*.

12. Finance

- Budget Report for 4th Quarter
- Receipts & Payments for March 2021:

	£	£	£
	Net	VAT (recoverable)	
Balance at 28 February			26,960.64
Receipts:			
NFDC: Covid Support Grant			2,096.00
Standing Order/Direct Debit payments:			
SOs: Salaries and expenses	538.20		538.20
Debit card payment:			
1&1 IONOS: website monthly fee	5.00	1.00	6.00
HP Store: Black ink cartridge	22.49	4.50	26.99
Cheques/Online payments:			
All Saints PCC: donation for churchyard maintenance	300.00		300.00
Citizens Advice New Forest: donation	150.00		150.00
Minstead Hall Fund: donation	2,000.00		2,000.00
A Ferguson: reimburse payment to Hampshire Flag (wash and repair £17.50 + delivery £4.99)	22.49	4.50	26.99
P Osborne + S Short: salary arrears for 2020-2021	16.37		16.37
HMRC: PAYE for Clerk & Lengthsman (4th Quarter)	382.40		382.40
Total payments for March 2021	3,424.42	10.00	3,434.42
Balance after payments (Plus £6,000 reserve. Total funds on 31 March = £31,622.22)			25,622.22