

Ordinary Meeting of Minstead Parish Council
Meeting held virtually in accordance with Regulations for Covid-19 pandemic

Monday 12 April 2021 at 19.30

Present: Cllrs W Andrews (Chair), H Bennett, G Hough, G Saunders, J Smith, R Taylor.

In Attendance: P Osborne (Clerk), 2 public.

1. Apologies for Absence

Cllr E Heron (HCC), Cllr Mrs Andrews (NFDC), Cllr M Causton.

2. Public Participation Period

A resident expressed appreciation of efforts of the Parish Council to reduce problems of speeding traffic along Mill Lane. HCC Highways is waiting until after the summer before considering data gathered and any action because this year, 2021, is not expected to be typical. Cllr Taylor has recently outlined in emails the PC position and any representation to the authorities *must* be by residents.

3. Declarations of Interests

None

4. To confirm the Minutes of the Ordinary Meeting held on Monday 1 March 2021 and Extraordinary meeting held on 28 March 2021

Minutes of both meetings had been published. They were agreed and were signed.

5. Matters Arising

None

6. Items Ongoing

Cricket ground – renewal of licence. Cllr Taylor has begun the process of applying to Environment Agency for licence for existing septic tank.

7. Reports from County/District Councillors

Neither was present.

8. Reports from Parish Representatives

- A link to PC Minutes will be put on Facebook.
- Beat Report circulated. Residents in Football Green have expressed concerns about antisocial behaviour in car park. They feel that their concerns have not been fully appreciated – Cllr Bennett to speak to PCSO Williams about this.
- Consultative Panel meeting – topics discussed included: the likely effect of increased numbers of people visiting the New Forest during the summer; the Fawley site and the new water plant.
- Website security – regular change of passwords is now required.
- Quadrant meetings are being planned with next meeting probably in May.
- Village Hall cladding continues apace.

9. Report from Lengthsman

During March he worked on footpaths:

- Footway opposite Court House - scraped off mud + leaf mould and cut back whips.
- FP 4 - scraped off mud and leaf mould, cut back whips and strimmed grass edge.
- FP 5 - strimmed grass, cleared path and cleared pipe at the end of the ditch.

Councillors reported that the hedge opposite Old Court House needs cutting and one section needs relaying. Also that Footpath 5 is flooded where the ditch ends – the pipe under the path from the end of the ditch may be blocked. Cllr Saunders to assess what should be done.

10. Planning

Decisions

20/00961 South Lodge, Football Green. Single storey extension.

Grant

Decision Awaited

18/00954 Petrol Station, Ringwood Road. Single storey rear extension to sales building to provide sandwich bar.

21/00073 Willow Green. Greenhouse.

21/00158 Camphill Cottage, Emery Down. Single storey infill extension; external door.

New Planning Applications

21/00128 Mill Lane Cottage. 1no. outbuilding; demolition of 2no. outbuildings. **Comment No 4 because the size of the building appears not subservient to the house.**

21/00132 Mill Lane Cottage. Replacement outbuilding with room over; demolition of existing outbuilding. **Comment No 1.**

21/00015 Marleys. Barn; stables; garage with attached carport; demolition of existing outbuilding. **Comment No 4 because there appears to be no existing or proposed agricultural justification for this application.**

21/00214 Williams Hill Farm. Replacement stables. **Comment No 3 because it seems to be necessary and suitable.**

Trees

TPO/21/0119 2 Blackwater House. Prune 2 x Oak. **No comment.**

CONS/21/0132 Park Farm House. Fell and prune mixed tree species as specified within description of works on the application form. **Comment: Crown lifting is excessive because it doesn't match the height approved for highways; also, with so many trees to be removed we would suggest a compensatory replanting scheme.**

CONS/21/0190 The Splash. Fell 1 x Weeping Willow; Prune 1 x Willow, 1 x Cherry, 1 x group of Beech and Silver Birch trees. **No comment.**

11. Correspondence

To Read: LCU.

12. Finance

- **Budget Report for 4th Quarter:** this had been circulated and was approved.
- **Receipts & Payments for March 2021:**

	£	£	£
	Net	VAT (recoverable)	
Balance at 28 February			26,960.64
Receipts:			
NFDC: Covid Support Grant			2,096.00
Standing Order/Direct Debit payments:			
SOs: Salaries and expenses	538.20		538.20
Debit card payment:			
1&1 IONOS: website monthly fee	5.00	1.00	6.00
HP Store: Black ink cartridge	22.49	4.50	26.99
Cheques/Online payments:			
All Saints PCC: donation for churchyard maintenance	300.00		300.00
Citizens Advice New Forest: donation	150.00		150.00
Minstead Hall Fund: donation	2,000.00		2,000.00
A Ferguson: reimburse payment to Hampshire Flag (wash and repair £17.50 + delivery £4.99)	22.49	4.50	26.99
P Osborne + S Short: salary arrears for 2020-2021	16.37		16.37
HMRC: PAYE for Clerk & Lengthsman (4th Quarter)	382.40		382.40
Total payments for March 2021	3,424.42	10.00	3,434.42

Balance after payments (Plus £6,000 reserve. Total funds on 31 March = £31,622.22)			25,622.22
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Payments proposed by Cllr Bennett, seconded by Cllr Smith and agreed.

13. Matters raised by Councillors

- Tree Officer - Cllr Andrews to investigate this.

14. Insurance renewal

Pre-renewal note received. Renewal date 1 June. Renewal quotation should be received by 1 May, in time for decision at next meeting.

15. Annual Parish Meeting (10 March 2021)

This was successfully held virtually.

16. New Clerk

Barry Mollett introduced himself. He will take over on 1 June.

17. Grants policy

Mr Mollett and Cllr Bennett will look into this.

18. Support for Flower Show 2021

Agreed that the council would give financial support again this year.

19. Village Fete 2021

Council will hope to hold a fete on 14th or 21st August. Someone will be required to organise it, with support from councillors. Cllr Saunders to investigate possible volunteers,

20. Fencing around properties

A horse recently injured itself on a fence within the village. Next newsletter to include information and links on appropriate boundary fencing.

21. Matters raised by Councillors

- More signage is unlikely to solve problems with speeding motorists.
- There have been several incidents recently when cars have missed the turning off A31 on to C17 and have ploughed into the fence instead. With the fence damaged there is increased risk of animals getting on the A31, and on one occasion it was three weeks before the fencing was mended. Cllr Smith to report future damage via Highways website.
- Cable still hanging low on Lyndhurst Road near Minstead Road car park. Openreach is aware.
- Agreed to change date of June meeting from 7th to 14th June.

22. Date of Annual General Meeting: 4 May 2021 at 19.30

Meeting closed 22.08