

Minstead Parish Council

Summons to all members of the Council:

You are hereby summoned to attend the Ordinary Meeting of Minstead Parish Council

To be held in **Danby Room at Minstead Hall on Monday 4 October 2021 at 19.30**

For Public attendance please use the following Zoom Meeting link to join us:

<https://us02web.zoom.us/j/3358786068?pwd=WmR3ZXRYMU0rZFdONTJmc1NKeHZwdz09>

Meeting ID: 335 878 6068 Passcode: 200423

Signed: B Mollett (Parish Clerk)

27.09.2021

AGENDA

- 1. Apologies for Absence**
- 2. Public Participation Period**
- 3. Declarations of Interests**
- 4. To confirm the Minutes of the Ordinary Meeting held on Monday 6 September 2021**
- 5. Matters Arising**
 - Carried Forward
 - Drainage on Village Green
 - *Cllr Saunders & Smith* to review with parishioners who have agreed to help and agree best way to address.
 - Support for elderly parishioners
 - *All Cllrs* to advise Cllr Bennett of any volunteers willing to help
 - *Cllrs Bennett & Hough (with support from Cllr Smith)* to review and discuss best means of co-ordination.
 - A31/C17 Intersection
 - Following further incidents *Cllr Smith* to consider raising in verderers court highlighting risk of animals escaping onto A31.
 - Response to HCC traffic survey
 - Status Update – *Cllr Taylor*
 - Work for Lengthsman
 - *Cllr Saunders* to advise Lengthsman about broken 1st step on footbridge on path above Furzey Gardens.
 - Correspondence received on “Original” Village Shop
 - *Cllr Andrews* to draft initial response to correspondence in relation to “original” village shop and circulate it for approval or suggestion.
 - Caravan on front paddock of “Park Farm House”
 - *Clerk* to report to NFNPA. (Action completed but caravan has already been moved)
 - Water Leaks within parish
 - *Cllr Bennett* to report to Bournemouth Water.
 - Telephone Box Repairs
 - *Cllr Saunders* to attempt to address during September.
- 6. Items Ongoing**
 - Cricket ground
 - A31/C17 – Intersection status and incidents (for monitoring)
- 7. Questions for Cllr Heron**
 - Roads related – state and clarification of ownership and responsibility
 - Gigabit Voucher Scheme – Likelihood of council “like for like” fund matching

- 8. Reports from County/District Councillors**
- 9. Reports from Parish Representatives**
- 10. Report from Lengthsman**
- 11. Building design guidance for the New Forest National Park (ref email Maria Court 8/9)**
- 12. Parish Clerk – Probation Period**
 - Probation period completed 14th September – for approval
- 13. Planning [See Appendix]**
- 14. Correspondence [See Appendix]**
- 15. Finance [See Appendix]**
- 16. Matters raised by Councillors**
- 17. Date of next Ordinary Meeting: 1 November 2021 at 19.30**

APPENDIX

13. Planning

Decisions

21/00378 Belwood Cottage, Peartree Lane. Two storey extension; single storey extension;

Grant Subject To

21/00513 - OAKFIELDS, STONEY CROSS PLAIN ROAD, STONEY CROSS, LYNDHURST, SO43 7GP

Grant Subject To

21/00652 - WHITETHORN, CHURCH LANE, MINSTEAD, LYNDHURST, SO43 7FY

Grant Subject To

Decision Awaited

18/00954 Petrol Station, Ringwood Road. Single storey rear extension to sales building to provide sandwich bar.

21/00128 Mill Lane Cottage. 1no. outbuilding; demolition of 2no. outbuildings.

21/00751 - 1 SEAMANS COTTAGE, SEAMANS LANE, MINSTEAD, LYNDHURST, SO43 7FU

Applications Deferred (from last meeting)

21/00781 - SINEFIELD, EMERY DOWN, LYNDHURST, SO43 7GA

New Planning Applications

None applicable

Trees

CONS/21/0444 - HAZEL HILL FARM, LONDON MINSTEAD, LYNDHURST, SO43 7FT

Prune 1 x Goat Willow tree

CONS/21/0463 - THE COTTAGE, TOMS LANE CORNER, STONEY CROSS PLAIN ROAD, NEWTOWN, MINSTEAD, LYNDHURST, SO43 7GF Fell 1 x Iron tree

CONS/21/0507 - HAZEL HILL FARM, LONDON MINSTEAD, LYNDHURST, SO43 7FT

Fell 1 x Silver Birch tree, 3 x Goat Willow trees, 1 x group of self seeded poplar trees

CONS/21/0519 - Peters Hold, Newtown Road, Minstead, Lyndhurst, SO43 7GJ Fell 1 x Poplar tree

14. Correspondence.

No new items – 2 in circulation

15. Finance

- **Budget Report Q2 2021/22 (circulated with Agenda)**
 - **Commentary**
 - Admin expenses close to annual budget, but noted that most significant annual expenses (e.g. Insurance and Audit Fees) have been paid in first 2 quarters and Danby Room meeting bookings have been pre-paid until March 2022
 - Grants have exceeded budget with grants to Community Shop, Flower Show and Minstead Players but overall budget position remains sound.
- **Payments for approval**
 - **Data Protection Renewal Fee (for note only)**
 - Cost of £40 to be paid by direct debit on 1 November 2021
- **Receipts & Payments for September 2021:**

	£	£	£		
	Net	VAT (recoverable)		Paid By	Auth'd By
Balance at 31 August			34577.16		
Receipts:					
N/A					
Standing Order/Direct Debit payments:					

SOs: Salaries and expenses	489.43		489.43		
Debit card payment:					
1&1 IONOS: website monthly fee	5.00	1.00	6.00		
Cheques/Online payments:					
CommuniCorp (Local Councils Sub)	75.00		75.00	BM	HB
Minstead Players (Grant)	550.00		550.00	BM	RT
Total payments for September 2021	1119.43	1.00	1120.43		
Balance after payments (In addition to £6,000 in reserve.)			33456.73		