

**Ordinary Meeting of Minstead Parish Council  
Hybrid Meeting – Danby Room & Virtual Meeting  
Monday 5 July 2021 at 19.30**

**Present:** Cllrs W Andrews (Chair), H Bennett, M Causton, G Saunders, J Smith, R Taylor, G Hough.

**In Attendance (via Zoom):** B Mollett (Clerk), 1 x public.

**1. Apologies for Absence**

None

**2. Public Participation Period**

A parishioner gave the rationale for their current planning application and responded to councillor questions.

**3. Declarations of Interests**

None

**4. To confirm the Minutes of the Ordinary Meeting held on 14 June 2021**

These had been published. They were confirmed and signed.

**5. Matters Arising**

- Minstead Village Litter Collection – Cllr W Andrews has notified NFDC and a report on next steps will be published
- Acres Down Splash – This was reported on 16/6 and resolved on 1/7, although no long term plan for resolution has been received.

**6. Items Ongoing**

- Cricket ground – Nothing further to report this month

**7. Reports from County/District Councillors**

Cllr E Heron (HCC) reported by email following the meeting:

**Waste Less** Applications for the Hampshire Waste Prevention Community Grant Fund are invited from now until 6 September 2021. The fund is open to community, neighbourhood, voluntary groups, parish, and town councils. Applicants should discuss their ideas with the County Council's Waste Prevention Team before applying - email [waste.prevention@hants.gov.uk](mailto:waste.prevention@hants.gov.uk) to arrange an informal discussion. Grants are available for community projects which will introduce a new waste prevention, reuse or repair service to the local area - to help build a network of waste prevention services across the county. Full details of what can and cannot be funded, as well how to apply, are available online at:

<https://www.hants.gov.uk/News/20210628CommWastePrevGrnt>

**Climate Change** Hampshire County Council's Cabinet are proposing a one off **£1.2m** spend on internal climate change pilot projects with a strong educational focus. These include decarbonisation of fleet vehicles (switching to electric or vegetable oil), additional tree planting, landscape regeneration, expansion of LED and solar PV installations. Many of these will be public facing to include the **Sir Harold Hillier's Climate Change Frontier Garden, the climate positive carbon negative River Hamble Country Park, and the food waste station at Royal Victoria County Park.**

**Public Health Consultation** is proposing to re-focus the budget to support the public health work across the Local Authority but deliver key mandated services The consultation focuses on a series of potential changes within the four service areas, including reducing the number of premises from which services are delivered, staffing levels in commissioned services, a reduction in behaviour change campaigns, and a digital-only offer for some elements of support. The consultation is open from midday on 14 June 2021 and closes at 11:59pm on 9 August 2021. [https://www.hants.gov.uk/News/15062021\\_healthconsultation](https://www.hants.gov.uk/News/15062021_healthconsultation)

**Queen Elizabeth County Park's** new Bike Base project will deliver a package of cycling improvements including

- A mountain bike skills area will introduce riders to the different features and surfaces they will experience on the park trails.
- A mini-wheels track
- A new 'green' cycle trail for mountain bikes

**Parliamentary Boundary Change Proposals** the Boundary Commission for England is conducting a review of parliamentary constituencies. If you wish to comment upon these proposals, you can do so on the Boundary Commission website before Monday 6<sup>th</sup> August <https://www.bcereviews.org.uk/>

Cllr Mrs Andrews (NFDC) provided an email update prior to the meeting:

Due to the fact that the CEO of NFDC Bob Jackson will be leaving in early August no major changes to the structure or work of the Council have been made. Bob feels it would not be right to instigate change that the new CEO would have to work with. The day to day running of the council is running as smoothly as always with all the major departments working as usual. With a return to Apple Tree Court already underway, Council meetings, Cabinet and the major committees like Planning are being held face to face in the Council Chamber but with reduced numbers attending to enable safe working practices.

I attended the HCC Health and Adult Social Care Select committee at Ashburton Hall, Winchester which, although my Portfolio has changed, I will continue to sit on and represent NFDC.

I will also represent NFDC on Partnership for South Hampshire a partnership of twelve local authorities around the Solent which aim to improve the environmental, cultural and economic performance of the South Hampshire area.

We work together with organisations such as the Solent Local Enterprise Partnership, government agencies, transport and infrastructure bodies and many others – to dissolve the boundaries of our individual members to successfully meet challenges together, and make the most of the opportunities that can be shared across the wider South Hampshire area.

The Partnership for South Hampshire (PFSH) focuses on four key areas of work:

- Housing (duty to cooperate, nutrient mitigation, strategic flood risk assessment)
- Energy and green environment (for example the Greenprint for South Hampshire)
- Governance for Bird Aware Solent
- Cultural and creative industry initiatives (facilitating creative industries (Creative Network South), enhancing quality of life through a diverse and vibrant cultural offer, using culture and heritage to create a sense of identity and distinctiveness.

## 8. Reports from Parish Representatives

- Quadrant – Awaiting meeting arrangement as prospective dates for Minstead Hall are not available
- NFALC AGM is on 22/7 at 6pm a link has been circulated for anyone wishing to join.
- NFNPA - details of the Defra funded 'Farming in Protected Landscapes' programme have been released. This will be managed by NFNPA locally with £600k expected to be available for projects over 3 years. *Cllrs to review.*
- Website - updates applied and Fete details added to website
- Cycling – no update until August
- Village Fete – preparation has commenced. *Cllr Saunders and Bennett to co-ordinate on collection/drop off point for fete items*
- Community Shop – Shop remodelling has been completed successfully
- Village Hall - being clad, bookings are currently good.
- PCC – released Monthly report, *Cllr Bennett to contact PCSO R Williams to discuss public meeting and also to request pack for advice in preventative action in respect of burglaries.*
- Facebook – General updates applied. Chairman expressed thanks to Cllr Hough for pro-active Facebook management
- Village Hall – Cladding work is exceeding budget due to work exposing structural issues. Fundraising ideas are being sought to address this. Funds raised by village fete will be split between church and village hall to support.

## 9. Report from Lengthsman

Report of works for July:

Bull Lane: strim grass, cut back hedge, clear path.

Red House: Strim grass cut back hedge.

Church footpath: Strim grass cut back whips, clear path.  
 Court House path: strim grass trim back whips clear path.  
 Clear out drain of silt on road outside Furzy Gardens.  
 Strim vegetation from road bend barrier on Lyndhurst Road.

## 10. New Forest Partnership Plan

Cllr Taylor briefed the meeting on this topic and encouraged all to review the report. A meeting has been set-up for 19<sup>th</sup> July at 19:30 in Danby Room to discuss.

Cllrs are encouraged to review the document prior to the meeting.

## 11. Regulatory Documents Review

Regulatory documents had been distributed for review prior to the meeting and responses received. *Clerk to apply updates and review with each councillor.*

A list of updates required was captured at the meeting.

*Clerk to also check files for "tree list" and distribute to councillors for review.*

## 12. Planning

### Decisions

**21/00367** Robins Bush Farm. Dormer windows; oriel window.

**Grant Subject To**

**21/00392** Land of Cartref Lodge. Manege

**Grant Subject To**

**21/00414** MINSTEAD LODGE, LONDON MINSTEAD, LYNDHURST, SO43 7FT

**Grant Subject To**

**21/00415** MINSTEAD LODGE, LONDON MINSTEAD, LYNDHURST, SO43 7FT

**Grant Subject To**

**21/00469** BELWOOD COTTAGE, PEARTREE LANE, EMERY DOWN, LYNDHURST, SO43 7FH

**Refused**

### Decision Awaited

**18/00954** Petrol Station, Ringwood Road. Single storey rear extension to sales building to provide sandwich bar.

**21/00128** Mill Lane Cottage. 1no. outbuilding; demolition of 2no. outbuildings.

**21/00378** Belwood Cottage, Peartree Lane. Two storey extension; single storey extension; alterations to garage to form additional habitable floorspace; alterations to doors and windows; roof alterations including rooflights; demolition of attached store; demolition of conservatory; removal 1no. chimney.

### Applications Deferred (from last meeting)

**None Applicable (noting that 21/00469) was refused on 5/7**

### New Planning Applications

**21/00505** - MERRIE ORCHARD, FOOTBALL GREEN, MINSTEAD, LYNDHURST, SO43 7FR

**Response 3.** Recommend approval appropriate in current environment.

**21/00565** - Land of Furzey Gardens, Off School Lane, Minstead, SO43 7GL

**Response 3** – Recommend approval noting that appropriate health & Safety measures needed to prevent people falling from bridge.

**21/00512** - MY WAY, THE GROVE, MINSTEAD, SO43 7GG

**Response 3** – Recommend approval, but would like to see permitted development rights removed to protect current nature of property.

**21/00513** - OAKFIELDS, STONEY CROSS PLAIN ROAD, STONEY CROSS, LYNDHURST, SO43 7GP

**Response 4** – Recommend refusal as doesn't enhance the appearance of the house, nor contribute to conserving and enhancing the appearance of the conservation area and has a suburbanising effect on the national park.

### Trees

**CONS/21/0320** - THE MILL HOUSE, BLACKWATER, LYNDHURST, SO43 7FL - Fell 1 x Oak tree

**CONS/21/0328** - Emery Down And Bank Village Hall, Emery Down, SO43 7EB – Prune 1 x Oak Tree

**Response - No Objections to either**

### 13. Correspondence

To Read: *LCU, Clerks & Councils Direct.*

### 14. Finance

- **Payments for approval**
  - Internal Audit Costs for review of annual accounts 2020-2021 (Payee J Murray) - £180
  - Quarterly PAYE Payments to 6<sup>th</sup> June (Payee HMRC) - £260
- **Above payments were approved for payment** (Proposed Cllr Andrews, Seconded Cllr Taylor)
- **Receipts & Payments for June 2021:**

	£	£	£		
	Net	VAT (recoverable)		Paid By	Auth'd By
<b>Balance at 30 May</b>			<b>39,191.36</b>		
<b>Receipts:</b>					
N/A					
<b>Standing Order/Direct Debit payments:</b>					
SOs: Salaries and expenses	538.20		538.20		
<b>Debit card payment:</b>					
1&1 IONOS: website monthly fee	5.00	1.00	6.00		
<b>Cheques/Online payments:</b>					
Came & Co – Insurance Renewal	724.17		724.17	WA	RT
<b>Total payments for June 2021</b>	<b>1267.37</b>	<b>1.00</b>	<b>1268.37</b>		
<b>Balance after payments (In addition to £6,000 in reserve.)</b>			<b>37,922.99</b>		

Financial statement was accepted by the meeting.

### 15. Matters raised by Councillors

- Mill Lane Report received and should be shared with residents. *Cllr Taylor to get agreement from Lyndhurst PC & HCC.*
- Plan for A326 and Waterside Transportation has been distributed, responses due end August. *Council to review and respond*
- A31 /C17 signpost has been wiped out. *Cllr Smith to report to Highways England*
- Concerns were raised about the ongoing but apparently stalled roadworks on C17 between Sinefield and Fishpond Piece which are hazardous to all road users being on an unsighted bend. *Cllr Andrews will address this issue with Hampshire Highways & keep Lyndhurst PC informed*
- Citing a discussion involving some of our elderly, non-driving parishioners who needed occasional transport to visit, for example, their GP practice Cllr Andrews asked whether the Minstead Resilience operation that was active through 2020 might find time and/or personnel who could support these needs? *Cllr Bennett agreed to consider a response*, and Cllr Andrews mentioned that Cllr Mrs Andrews had just suggested contacting Community First whose “Call&Go scheme” might cover this.

**16. Date of next Ordinary Meeting: 2 August 2021 at 19.30.** This will again be a hybrid meeting in Danby Room.

Meeting closed at 21.40