

**Ordinary Meeting of Minstead Parish Council
Hybrid Meeting – Danby Room & Virtual Meeting
Monday 1 November 2021 at 19.30**

Present: Cllrs W Andrews (Chair), H Bennett, M Causton, G Saunders, J Smith, R Taylor

In Attendance: B Mollett (Clerk), 2 x Parishioners.

1. Apologies for Absence

Cllr G Hough, Cllr Mrs D, Andrews

2. Public Participation Period

Two parishioners joined the meeting, one to introduce himself to the council and speak to SRECBS and his willingness to help the community with energy management. The second parishioner spoke to his planning application.

3. Declarations of Interests

Cllr Taylor expressed an interest in a tree consultation (21/0571) on the agenda

Cllr W Andrews expressed an interest in Matter Raised by Councillors regarding the Village Hall

4. To confirm the Minutes of the Ordinary Meeting held on 4 October 2021

These had been published and were confirmed and signed.

It was also noted that minutes for Ordinary Meetings July, August and September contained a typo and stated that the minutes approved were of the AGM rather than Ordinary meetings. The meeting agreed to correct and re-sign and publish the minutes of each of those meetings.

5. Matters Arising

- Carried Forward
 - Drainage on Village Green
 - *Cllr B Andrews to speak to parishioner regarding assistance.*
 - The meeting agreed to continue to support local tactical options rather than pursue major works due to potential impact on the village green.
 - Response to HCC Traffic Survey - Statement distributed (Closed)
 - Correspondence received on "Original" Village Shop (Closed)
 - Legal summary sent
 - Water Leaks within parish (C/Fwd)
 - *Cllr Bennett to report to Bournemouth Water*
- Queens Green Canopy Council Support or Promotion
 - *Cllr Taylor* has contacted NFNPA Env't representatives and has additional meetings scheduled to discuss options
- Cadnam pylon and its aesthetics and colour.
 - *Cllr Taylor* has raised council concern around colour of pylon to NPA and it was also noted that a planning application was pending for an additional pylon on A31, *Cllr Taylor to follow-up regarding colour issue on this application.*

6. Items Ongoing

- Cricket ground – ongoing nothing specific to report.
- A31/C17 Intersection – for monitoring
 - A further incident has occurred and has been reported to Highways England and raised with Julian Lewis (MP). Police have made temporary repairs.
 - *Cllr Bennett to contact PCSO Williams for police report details*

7. Reports from County/District Councillors

Cllr E Heron (HCC):

Cllr Heron had sent responses to question raised by councillors which were discussed.

Actions:

- *Cllr Andrews to follow-up with Cllr Heron the ongoing concern and potential danger with Acres Down splash*
- *Cllr Taylor to continue to monitor and follow-up on football green roadsides*

Cllr Mrs Andrews (NFDC) provided an email update prior to the meeting. Report as follows:

I attended the demolition of the Fawley chimney on 31st October. It was a wet, windy and muddy experience but it was worth getting up at 04.15 to see the spectacle. I wrapped my "boot" in a recycling bag which kept me dry while hopping through running water. When the second explosions went off the pressure of the blast was extraordinary and went right through my chest. A most surprising feeling. Once the dust settled there was an almost reverent hush and I realised, almost emotionally, that the skyline would never look the same again.

It was clever timing coinciding with COP26 and marking the end of the use of carbon fuels at Fawley. Looking to the future, the demolition of the chimney has made way for the planned £1bn Fawley Waterside scheme incorporating 1,500 homes, given approval in July 2020 by NFDC.

The Council appoints four Members to NPA. In making appointments, the Cabinet give careful consideration to selecting the most appropriate representative, taking into account the nature of the appointment and other issues such as local representation and the relevant experience and expertise of the appointee. I was appointed to fill a vacant position with immediate effect. I believe it will be beneficial to have a Cabinet member of NFDC working with the NPA.

8. Reports from Parish Representatives

- PCC – Police continue to monitor car parks for unlawful activity
- Consultative Meeting was attended by Cllr Taylor who reported on presentations of planned introduction of bird species to the forest
- Gigabit – Cllr Causton has submitted for the scheme and awaits details before next actions.
- Village Hall – cladding progress continued, and fund-raising quiz night has been held

9. Report from Lengthsman

For October the Lengthsman had submitted a risk report conducted in the village which was reviewed by the council.

Actions Arising:

- *Clerk to request Lengthsman to clean and wash doors to both telephone boxes and to paint door on Newtown telephone box*
- *Cllr Saunders to fix step on walkway above Furzey Gardens*

Other Cllrs to identify other grit bin issues for reporting

10. Cadnam Community Fibre Partnership Scheme

Cllrs W Andrews and Taylor updated the meeting on delays advised to the scheme impacting 35 properties in Minstead. Each of these have been contacted individually with an option to pursue an alternative gigabit voucher scheme. Responses are being collated for discussion with Openreach.

11. Planning

Decisions

21/00751 - 1 SEAMANS COTTAGE, SEAMANS LANE, MINSTEAD, LYNDHURST, SO43 7FU

Grant Subject To

21/00781 - SINEFIELD, EMERY DOWN, LYNDHURST, SO43 7GA

Grant Subject To

Decision Awaited

18/00954 Petrol Station, Ringwood Road. Single storey rear extension to sales building to provide sandwich bar.

21/00128 Mill Lane Cottage. 1no. outbuilding; demolition of 2no. outbuildings.

New Planning Applications

21/00789 The Splash, Newtown Road, SO43 7GJ Single storey open sided extension

Response - Deferred subject to clarification on power and external lighting

21/00925 Camphill Cottage, SO43 7EA 2no. air source heat pumps (for info only)

No response required

21/00933 The Mill House, Blackwater, Lyndhurst, SO43 7FL – Swimming Pool; Outbuilding

Response – Deferred seeking additional clarification on inspection chamber and underground services.

Trees

CONS/21/0524 - CURTLE COTTAGE, LYNDHURST ROAD, MINSTEAD, LYNDHURST, SO43 7HA

Fell 5 x Scots Pine trees, Prune 1 x Western Red Cedar, Prune 1 x Yew tree

CONS/21/0526 - SUNNYDALE, EMERY DOWN, LYNDHURST, SO43 7EA

Pollard 1 x Holly tree stem

CONS/21/0571 - Home Farm, London Minstead Road, London Minstead SO43 7FT

Prune 1 x Beech Tree

Additional applications considered at meeting:

CONS/21/0579 - Park Farm Cottage, Lyndhurst Road, Minstead, Lyndhurst, SO43 7FY

Prune various trees, Fell 1 x Conifer

TPO 21/0581 - Orchard Cottage, The Grove, Minstead, Lyndhurst, SO43 7GG

Coppice 2 x Hazel trees

Prune 3 x Hazel trees

Response to all Tree Consultations – Raise no objections

12. Correspondence

To Read: 4 updates in circulation

13. Finance

Draft Annual Budget and Setting of Precept 2022-23

- Budget was reviewed with some amendments
- The meeting agreed to increase precept request to £12000 due to expected one-off costs for Cricket ground pavilion maintenance.
- *Action: Clerk to produce further draft*

Payments for approval

- **PAYE Quarterly payment made to HMRC via HMRC direct payment**
 - £66.60 (+£0.04 admin charge) paid via debit card Oct 19, 2021

Receipts & Payments for October 2021:

| | £ | £ | £ | | |
|--|--------|----------------------|-------------------|---------|--------------|
| | Net | VAT (recoverable) | | Paid By | Auth'd By |
| Balance at 30 September | | | £33,456.73 | | |
| Receipts: | | | | | |
| Precept Payment New Forest DC | | | 5750.00 | | |
| Standing Order/Direct Debit payments: | | | | | |
| SOs: Salaries and expenses | 541.67 | | 541.67 | | |
| Debit card payment: | | | | | |
| HMRC PAYE Qtrly Payment | 66.64 | | 66.64 | | |
| 1&1 IONOS: website monthly fee | 5.00 | 1.00 | 6.00 | | |
| 1&1 IONOS: Domain name renewal | 19.98 | 4.00 | 23.98 | | |
| Cheques/Online payments: | | | | | |
| B Mollett - Office Expenses (Back Dated) | 54.00 | | 54.00 | WA | RT |
| W Andrews - Chair Allowance (2021) | 245.00 | | 245.00 | BM | RT |

| | | | | | | |
|---|---------------|--|-------------|-------------------|--|--|
| Total payments for October 2021 | 932.29 | | 5.00 | 937.29 | | |
| Balance after payments (In addition to £6,000 in reserve.) | | | | £38,269.44 | | |

- **Payments and Financial Statements**

- Were accepted by the meeting with no questions
- Approval proposed by Cllr Taylor, seconded by Cllr Bennett and accepted by the meeting

14. Matters raised by Councillors

- Cllr W Andrews advised that Carols on the Green will be held on Saturday 18th Dec 2021
- Cllr W Andrews advised the meeting that due to change in approach for local hall bookings an additional payment of £250 was requested to support recent Minstead Flower Show. This was discussed at the meeting and rejected as payment had already been made and further additional funding request may also be in the pipeline. *Action: Cllr W Andrews to notify Hall Committee*
- Support for Holocaust Memorial – Discussion deferred
Action: Clerk to add as an agenda item next meeting
- Pop-up campsites Article 4 – the meeting agreed that the draft response circulated should be submitted by the Clerk. *Action Completed.*
- Cllr Bennett advised of a dangerous branch down in the village. Clerk to advise M. Bridle
Action: Completed

15. Date of next Ordinary Meeting: 6 December 2021 at 19.30. This will again be a hybrid meeting in Danby Room.

Meeting closed at 21.40