

**Ordinary Meeting of Minstead Parish Council
Hybrid Meeting – Danby Room & Virtual Meeting
Monday 6 December 2021 at 19.30**

Present: Cllrs W Andrews (Chair), H Bennett, M Causton, G Hough, J Smith, R Taylor

In Attendance: B Mollett (Clerk)

1. Apologies for Absence

Cllr G Saunders, Cllr Mrs D Andrews

2. Public Participation Period

No attendees

3. Declarations of Interests

Cllr H Bennett declared an interest in donation to Royal British Legion

4. To confirm the Minutes of the Ordinary Meeting held on 1 November 2021

These had been published and were confirmed and signed

5. Matters Arising

- Carried Forward
 - Drainage on Village Green
 - *Cllr B Andrews to speak to parishioner regarding assistance (c/fwd.)*
 - Water Leaks within parish (C/Fwd)
 - *Cllr Bennett unable to report - action ongoing (c/fwd.)*
- Acres Down Splash Ongoing Concern and Danger
 - Cllr B Andrews has contacted Cllr Heron to advise and will add HCC report (Closed)
- Lengthsman Tasks
 - Clerk to request Lengthsman to clean and wash doors to both telephone boxes and to paint door on Newtown telephone box
 - *Clerk to follow-up again with Lengthsman (completed)*
 - Step on walkway above Furzey Gardens still to be repaired.
 - *Cllrs Smith or Taylor will repair*

6. Items Ongoing

- Cricket Ground Update
 - Natural England have given permission for removal of old practice pitch
 - No licence is required for septic tank
 - *Awaiting response from Verderers*
- A31/C17 Intersection – for monitoring
 - Cllr Bennett has provided police report details
 - Cllr Smith reported that Julian Lewis (MP) had raised councils concerns with responsible authorities
 - *Action Closed (pending further incidents)*
- Queens Green Canopy
 - Cllr Taylor provided update on meetings with NPA which have good support
 - *Further update next meeting*

7. Reports from County/District Councillors

Cllr E Heron (HCC):

No update this month

Cllr Mrs Andrews (NFDC) provided an email update prior to the meeting. Report as follows:

Report for Minstead Parish

Public spaces protection orders (PSPO)

The Council has received a request from the New Forest Recreation Management Steering Group to consider the introduction of a PSPO to help tackle the feeding of livestock, lighting of fires and BBQ's and out of control dogs on the open Forest. Initial investigations have taken to establish how these Orders are being used elsewhere. There have been a number of discussions with other Councils who are using these powers.

Officers are working closely with Forestry England and there are ongoing discussions to agree if PSPO's are made, how they would be monitored and enforced. It is critical that there is a full understand of the resources needed to manage any PSPO's served together with a full understanding of the measures that need to be in place once a PSPO is served. Without adequate resources to enforce any PSOP served the Order will not address the harm and achieve the outcome that the RMS has identified.

The Council will continue to work closely with Forestry England to progress this work. I intend to set up a Member Panel so that progress on what is a complex project can be reported on a regular basis. I am sure that you and the rest of the Council will be hearing more from me on this matter over the coming months as the work progresses. I am pleased with the progress that has been made to date and confident that through strong partnership working we will reduce the harmful impact behaviours are having on the environment of the district.

8. Reports from Parish Representatives

- PCC – Police continue to attend café meetings and Cllr Bennett will attend Terrorism Webinar
- Web – Problem with Hall page has been corrected
- Facebook – Updates still receiving positive feedback
- Gigabit – Ongoing. Additional scheme (A31 Properties) will be followed up direct with Openreach
- Village Shop – Noted that additional discussion and clarification on ROOMS has taken place
- Carols on Green – In the current circumstances it was agreed that with great regret this event will be cancelled. E-newsletter will advise people (done)
- Village Hall – Cladding is complete and only minor works now required

9. Report from Lengthsman

No report received this month, but following meeting advice received that work was completed on the memorial in preparation for Remembrance service

10. Holocaust Memorial Day Support

Following discussion, it was agreed that awareness for this would be promoted via information on Facebook and Newsletter, but no specific memorial will be held

11. Planning

Decisions

21/00789 The Splash, Newtown Road, SO43 7GJ

21/00562/PAAG FORD FARM, BROOK, LYNDHURST, SO43 7HD

Grant Subject To

Raise No Objection

Decision Awaited

18/00954 Petrol Station, Ringwood Road. Single storey rear extension to sales building to provide sandwich bar.

21/00128 Mill Lane Cottage. 1no. outbuilding; demolition of 2no. outbuildings.

21/00925 Camphill Cottage, SO43 7EA 2no. air source heat pumps (for info only)

Decisions Deferred from Last Meeting

21/00933 The Mill House, Blackwater, Lyndhurst, SO43 7FL – Swimming Pool; Outbuilding

Response – 5 Accept decision of NPA officers

New Planning Applications

21/00929 4 Congleton Close, Minstead, Lyndhurst, SO43 7GS Single storey extensions

Response – 3 Recommend approval, no detrimental impact on environment or surrounds

Trees

CONS/21/0586 - OAK VIEW, FOOTBALL GREEN, MINSTEAD, LYNDHURST, SO43 7FQ

Prune 1 x Oak tree

Already approved

CONS/21/0600 - DUNBRIDGE COTTAGE, LYNDHURST ROAD, MINSTEAD, SO43 7FY

Fell 2 x Ash trees, Prune 2 x Oak trees, Prune 2 x Ash trees

CONS/21/0602 - OLD OFF LICENCE, NEWTOWN ROAD, NEWTOWN, MINSTEAD, SO43 7GD

Fell 1 x Eucalyptus tree

CONS/21/0609 - HEWERS ORCHARD, NEWTOWN ROAD, NEWTOWN, MINSTEAD, SO43 7GD

Fell 2 x trees (species uncertain)

Additional applications considered at meeting:

CONS/21/0642 - Woodside House, Woodside, Newtown, Minstead, SO43 7GB

Fell 6 x Ash Trees

All above – Raise No Objections

12. Correspondence

To Read: 4 updates in circulation, 2 additional added

13. Finance

Annual Budget and Setting of Precept 2022-2023

- Budget was approved and Precept was agreed to be set at £12,000
- Proposed Cllr B Andrews, Seconded Cllr Taylor agreed unanimously
- Action: Clerk to submit precept request to council.

Payments for approval

- Invoice from M Bridle – Hedge cutting
 - £60.00 (incl VAT)
- Wreath and donation to Royal British Legion
 - £25.00 (cost of wreath £19 plus donation £6)
 - Agreed at meeting to increase payment to RBL to £30 (Wreath £19 + Donation £11)
- Dropbox Renewal Invoice (reimburse Cllr Smith)
 - £95.88 (incl VAT)

Receipts & Payments for November 2021:

	£	£	£		
	Net	VAT (recoverable)		Paid By	Auth'd By
Balance at 31 October			£38,269.44		
Receipts:					
None Applicable			0.00		
Standing Order/Direct Debit payments:					
SOs: Salaries and expenses	541.67		541.67		
Debit card payment:					
1&1 IONOS: website monthly fee	5.00	1.00	6.00		
ICO - Data Protection Renewal	35.00		35.00		
Cheques/Online payments:					
None Applicable					
Total payments for November 2021	581.67	1	582.67		
Balance after payments (In addition to £6,000 in reserve.)			£37,686.77		

• Payments and Financial Statements

- Were accepted by the meeting with a note to increase the payment to RBL to £30 (Wreath £19 + Donation £11).
- Approval proposed by Cllr B Andrews, seconded by Cllr Taylor and accepted by the meeting

14. Matters raised by Councillors

- Cllr Taylor advised that A337 signage has been damaged by an accident. Cllr Taylor to report to HCC. Subsequent to the meeting Cllr Taylor advised that this had already been reported. No further action.
- Cllr Hough reported an increase in fly tipping in the parish all incidents have been reported and cleared.
- Cllr Smith advised that flagpole repairs had been completed
- Cllr Smith raised the issues of parishioners feeding animals. It was agreed that this was a serious issue.
Action: Cllr Smith to draft words for promotion via Facebook and Newsletter
- Cllr Bennett advised that 30mph road painted sign painting was incomplete.
Action: All Cllr to notify Cllr B Andrews of missing signage and he will follow-up

15. Proposed Meeting Dates for 2022 – Noted at meeting and accepted

16. Date of next Ordinary Meeting: Tuesday 4 January 2022 at 19.30. This will again be a hybrid meeting in Danby Room.

Meeting closed at 21.15