

Minstead Parish Council

Summons to all members of the Council:

You are hereby summoned to attend the Ordinary Meeting of Minstead Parish Council
To be held in **Danby Room at Minstead Hall on Tuesday 4 January 2022 at 19.30**

For Public attendance please use the following Zoom Meeting link to join us:

<https://us02web.zoom.us/j/88608913368?pwd=SmJyTy9USGdCdmd5M3FVbmlYUE9YUT09>

Meeting ID: 886 0891 3368 Passcode: 987262

**Please notify minsteadclerk@gmail.com if you wish to attend via Zoom

Signed: B Mollett (Parish Clerk)

29.12.2021

AGENDA

- 1. Apologies for Absence**
- 2. Public Participation Period**
- 3. Declarations of Interests**
- 4. To confirm the Minutes of the Ordinary Meeting held on Monday 6 December 2021**
- 5. Matters Arising**
 - Carried Forward
 - Drainage on Village Green
 - *Cllr B Andrews* to speak to local parishioner for assistance.
 - Water Leaks within parish
 - *Cllr Bennett* attempting to report to Bournemouth Water.
 - Lengthsman Tasks
 - Step on walkway above Furzey Gardens has been repaired (Closed)
 - Precept Request
 - *Clerk* to submit to council (*Completed*)
 - Parishioners Feeding Animals
 - *Cllr Smith* to draft words for promotion via Facebook and Newsletter
 - 30mph Signage Painting Incomplete
 - *All Cllrs* to notify *Cllr B Andrews* of any unpainted signage.
- 6. Items Ongoing (For Updates)**
 - Cricket Ground
 - Queens Green Canopy
- 7. Reports from County/District Councillors**
- 8. Reports from Parish Representatives**
- 9. Report from Lengthsman**
- 10. Proposed Scheme of Delegation for review and approval (reference Clerk email Dec 16 2021)**
- 11. Planning [See Appendix]**
- 12. Correspondence [See Appendix]**
- 13. Finance [See Appendix]**
- 14. Matters raised by Councillors**
- 15. Date of next Ordinary Meeting: Monday 7 February 2022 at 19.30**

APPENDIX

11. Planning

Decisions

21/00925 Camphill Cottage, SO43 7EA 2no. air source heat pumps (for info only)

Grant Subject To

21/00929 4 Congleton Close, Minstead, Lyndhurst, SO43 7GS

Grant Subject To

21/00933 The Mill House, Blackwater, Lyndhurst, SO43 7FL

Grant Subject To

Decision Awaited

18/00954 Petrol Station, Ringwood Road. Single storey rear extension to sales building to provide sandwich bar.

21/00128 Mill Lane Cottage. 1no. outbuilding; demolition of 2no. outbuildings.

New Planning Applications

21/00907 BRICK KILN FARM, ROBINS BUSH ROAD, MINSTEAD, SO43 7GB

Outbuilding; alterations to driveway levels; demolition of 3no. existing outbuildings

21/01041 Broadwood, Church Lane, Minstead, SO43 7FY

Single storey extension; alterations to fenestration

21/01081 Park Farm House, Lyndhurst Road, Minstead, Lyndhurst, SO43 7FY

Replacement dwelling with attached outbuilding; 1no. detached outbuilding; demolition existing dwelling and 1no. outbuilding; associated landscaping and ancillary works

Trees

CONS/21/0636 - ORCHARD GATE, LYNDHURST ROAD, MINSTEAD, LYNDHURST, SO43 7FX

Prune 1 x Crab Apple tree, Fell 1 x Oak tree, Fell 2 x Western Red Cedar trees

CONS/21/0648 - THE OLD RECTORY, LYNDHURST ROAD, MINSTEAD, LYNDHURST, SO43 7FY

Prune 1 x Cedar tree, Prune 1 x Conifer tree, Coppice 1 x group of Laurels (exempt - for information only), Prune 1 x group of Apple trees, Coppice 1 x Eleagnus tree

CONS/21/675 - Furzey Gardens, School Lane, Minstead, Lyndhurst, SO43 7GL

Prune 1 x Swamp Cypress tree, Fell 1 x Monterey Cypress tree, Fell 1 x Birch tree

12. Correspondence

4 still in circulation, please return completed items to Clerk or bring to next meeting.

Minstead / Newtown Parish Electric Connections for discussion (ref email Cllr B Andrews 31/12)

13. Finance

- Quarterly Budget Report Q3 for review and approval
- Payments for approval
 - PAYE Quarterly Payment to Dec 31 2021
 - £66.64 (to be paid via Debit Card)

Receipts & Payments for December 2021:

	£	£	£		
	Net	VAT (recoverable)		Paid By	Auth'd By
Balance at 30 November			£37,686.77		
Receipts:					
None Applicable			0.00		
Standing Order/Direct Debit payments:					
SOs: Salaries and expenses	541.67		541.67		
Debit card payment:					
1&1 IONOS: website monthly fee	5.00	1.00	6.00		
Cheques/Online payments:					
Dropbox Renewal (Reimburse)	79.90	15.98	95.88	BA	RT
Mark Bridle (Hedges)	50.00	10.00	60.00	BA	RT
Royal British Legion	30.00		30.00	BA	RT
Total payments for December 2021	706.57	26.98	733.55		
Balance after payments (In addition to £6,000 in reserve.)			£36,953.22		