

Minstead Parish Council

Summons to all members of the Council:

You are hereby summoned to attend the Ordinary Meeting of Minstead Parish Council

To be held in **Danby Room at Minstead Hall on Monday 7 March 2022 at 19.30**

For Public attendance please use the following Zoom Meeting link to join us:

<https://us02web.zoom.us/j/84889131953?pwd=SUJNRS9tQTQzMEdNTTQ2dE5VdmZvdz09>

Meeting ID: 848 8913 1953

Passcode: 373164

**Please notify minsteadclerk@gmail.com if you wish to attend via Zoom

Signed: B Mollett (Parish Clerk)

01.03.2022

AGENDA

- 1. Apologies for Absence**
- 2. Public Participation Period**
- 3. Declarations of Interests**
- 4. To confirm the Minutes of the Ordinary Meeting held on Monday 7 February 2022**
- 5. Matters Arising**
 - Carried Forward
 - Drainage on Village Green
 - *Progress with rodding when weather permits*
 - Water Leaks within parish
 - *Cllr Bennett to follow up with owner re contacts on drain positioning*
 - 30mph Signage Painting Incomplete
 - *Cllrs to notify Cllr B Andrews on signage positions*
 - Footpath Closure
 - *Cllr Saunders to notify which footpaths are impacted*
 - Consultative Panel
 - *Clerk to follow-up status (Completed and circulated to Cllrs)*
 - Local Listing of Heritage Assets
 - *Cllr Smith to add links to local listings for community interest*
 - Website – Test website to be removed
 - *Cllr Smith and Clerk to review impact on IONOS costs*
 - Christmas Tree (Future Changes)
 - *Cllr B Andrews to discuss with Minstead Trust*
 - Landscapes Review Gov't Response
 - *Cllr Hough to draft a response for council*
 - Entrance to Running Hill Rd – Animal Escape Danger
 - *Cllr Hough to report to Highways England*
- 6. Items Ongoing (For Updates)**
 - Gigabit Scheme – any funding clarification
 - Queens Green Canopy
 - *Cllr Taylor has drafted communication (ref email 28/2)*
- 7. Reports from County/District Councillors**
- 8. Reports from Parish Representatives**
- 9. Report from Lengthsman**

10. Grant Application from Minstead Flower Show (ref email 9/2 and with minutes)

11. Future Proofing Water Supplies (ref email from Clerk 1/3)

12. Finalise Agenda for Annual Parish Meeting

- Draft Agenda has been published to Cllrs
- Main Hall has been booked
- For discussion
 - Who to speak to this (Cllr Taylor has volunteered)
 - 20's Plenty – Cllrs Hough and Causton to review options for signage
 - Cllr B Andrews to request Cllr Mrs Andrews to speak to “wheelie bins” and Cllr Heron to speak to roadside repairs and maintenance

13. Planning [See Appendix]

14. Correspondence [See Appendix]

15. Finance [See Appendix]

16. Matters raised by Councillors

- Upcoming training for Clerk (and associated costs)

17. Date of next Ordinary Meeting: Monday 4 April 2022 at 19.30

Date of Annual Parish Meeting: Wednesday 16 March 2022 at 19:30

APPENDIX

13. Planning

Decisions

21/01103 GLEBE FIELDS FARM, FOOTBALL GREEN, MINSTEAD **Grant Subject To**

Decision Awaited

18/00954 Petrol Station, Ringwood Road. Single storey rear extension to sales building to provide sandwich bar.

21/00128 Mill Lane Cottage. 1no. outbuilding; demolition of 2no. outbuildings.

21/00907 BRICK KILN FARM, ROBINS BUSH ROAD, MINSTEAD, SO43 7GB

21/01041 Broadwood, Church Lane, Minstead, SO43 7FY

22/00037 LITTLE SKYMERS, STONEY CROSS PLAIN ROAD, NEWTOWN, MINSTEAD, SO43 7GF

Deferred from Last Meeting

21/01081 Park Farm House, Lyndhurst Road, Minstead, Lyndhurst, SO43 7FY

Replacement dwelling with attached outbuilding; 1no. detached outbuilding; demolition existing dwelling and 1no. outbuilding; associated landscaping and ancillary works

Response Requested further deferral as council understands applicant is making amendments to application which are not yet available to council.

Amended Planning Applications

22/00001 MALWOOD WALK FARM, NEWTOWN ROAD, NEWTOWN, MINSTEAD, SO43 7GD

Single storey extensions; alterations to fenestration; external alterations

Previous Response 4. Recommend refusal as current plans seem to exceed permitted 30% increase and detrimental to conservation area and possible light pollution.

New Planning Applications

22/00003 Southill, Canterton Lane, Brook, Lyndhurst, SO43 7HF (For information only)

Greenhouse; tool shed; car port with solar panels; air source heat pump; solar panels to house

Trees

CONS/22/0063 TRAINING AND CONFERENCE CENTRE MINSTEAD LODGE, LONDON MINSTEAD, SO43 7FT

Prune 1 x Horse Chestnut tree

14. Correspondence

Note received from ROOMS re Minstead Village Shop (ref email 27/2 from Minstead PC)

1 x new for circulation and 1 in circulation

15. Finance

- **Payments for approval**

- Amended invoice for Hall rent (invoice circulated) £23.52

Receipts & Payments for February 2022:

	£	£	£		
	Net	VAT (recoverable)		Paid By	Auth'd By
Balance as at 31 January			£36,338.91		
Receipts:					
None Applicable					
Standing Order/Direct Debit payments:					
SOs: Salaries and expenses	541.67		541.67		
Debit card payment:					
1&1 IONOS: Annual + Monthly Fee	101.00	20.20	121.20		
Cheques/Online payments:					
None Applicable					
Total payments for February	642.67	20.20	662.87		
Balance after payments (In addition to £6,000 in reserve.)			£35,676.04		