

**Ordinary Meeting of Minstead Parish Council  
Hybrid Meeting – Danby Room & Virtual Meeting  
Monday 7 March 2022 at 19.30**

**Present:** Cllrs B Andrews (Chair), R Taylor, G Hough, G Saunders, M Causton, J Smith

**In Attendance:** Cllr Mrs Andrews, Bennett + 3 public (via Zoom), Mr B Mollett (Clerk)

**1. Apologies for Absence**

None

**2. Public Participation Period**

1 x public attended, supported by consultants, to speak to a planning application.

**3. Declarations of Interests**

None declared

**4. To confirm the Minutes of the Ordinary Meeting held on 7 February 2022**

These had been published and were confirmed and signed

It was also noted and agreed that the support Jubilee Party on the Green would be increased to £250.

**5. Matters Arising**

- Carried Forward
  - Drainage on Village Green
    - Progress with rodding when weather permits (c/fwd.)
  - Water Leaks within parish
    - *Cllr Bennett* provided an update (c/fwd.)
  - 30mph Signage Painting Incomplete
    - Cllr Bennett has provided details which will be followed up with HCC Highways (Completed)
- Footpath Closure
  - *Cllr Saunders* to notify which footpaths are impacted
- Local Listing of Heritage Assets
  - *Cllr Smith* to add links to local listings for community interest (c/fwd)
- Website – Test website to be removed
  - No impact on IONOS costs, *Cllr Smith* to remove website (c/fwd)
- Christmas Tree (Future Changes)
  - *Cllr B Andrews* to discuss with Minstead Trust (c/fwd)
- Landscapes Review Gov't Response
  - Draft a response for council (*in progress Cllr Hough* to circulate)
- Entrance to Running Hill Rd – Animal Escape Danger
  - *Cllr Hough* to report to Highways England (c/fwd)

**6. Items Ongoing**

- Gigabit Scheme
  - Cllr Causton provided an update with the scheme is on hold pending a procurement process to determine funding
- Queens Green Canopy
  - Cllr Taylor has drafted information on council actions for inclusion in newsletter, Clerk to be contact point for anyone requiring information.

**7. Reports from County/District Councillors**

Cllr E Heron (HCC): No report this month

Cllr Mrs Andrews (NFDC): Report as below:

Forestry England , Scotland acquired Camping in the Forest from the Caravanning Club. Bought 72% from the club. That is 16 campsites in total with 10 being in the New Forest. Each Forestry will be able to run their own clubs separately. I am not sure what this will mean in the future but at least we have a good working relationship with Forestry and I hope it will lead to good relations with the NPA. The Club will continue to run the sites in 2022.

Totton regeneration is a moving forwards we will be commissioning a consultant with good experience with Urban design. We will be working closely with Totton Town Council, HCC and the Public sector. Having the Council as a lead will give long term commitment of leadership and resources. We will start with “quick wins” to make obvious changes. The full regeneration will be over many years and will take into consideration present road and rail systems. A small team will be visiting Andover which has just gone through its own regeneration.

Last night I attended the Transport for South East which is looking at long term strategic investment plan. The blueprint will be for 30 years. It is looking at various forms of transport not just the road systems, but also rail. With the high density of home building over the next 30 years many areas are not fit for purpose for instance there is little connectivity along the coast with gaps between from Southampton Portsmouth to Brighton and onwards to Ashford in Kent. Why is it that arriving in Dover or Folkestone traffic must go towards London to get to Southampton? Specifically, Fawley Waterside Newtown was mentioned and the A326, also possible changes to the junctions on the M27 The final strategic Investment plan (SIP) will go to the Gov in March 2023 If you are interested you can see more information in their Website TfSE, where you can sign up for a newsletter to keep up to date.

**8. Reports from Parish Representatives**

- Police – Report distributed prior to meeting
- Community Resilience – still awaiting a response from Lyndhurst Neighbourcare
- Community Shop – Moving to summer hours and continues to look for volunteers
- NE Quadrant – Meeting is to be arranged
- Website – Test site to be deleted
- Village Hall – Looking for a new secretary, any volunteers welcomed

**9. Report from Lengthsman**

Nothing to report this month

**10. Grant Application from Minstead Flower Show**

It was agreed that an amount of £600 would be made available to the Minstead Flower Show. Proposed Cllr B Andrews, Seconded Cllr Bennett and agreed by the meeting.

**11. Future Proofing Water Supplies**

Action: *Cllr Taylor to draft a response* (which has been circulated to Cllrs on 10<sup>th</sup> March)

**12. Finalise Agenda for Annual Parish Meeting**

Agenda was finalised and has been published on website, newsletter and on notice boards

**13. Planning****Decisions**

**21/01103** GLEBE FIELDS FARM, FOOTBALL GREEN, MINSTEAD      **Grant Subject To**

**Decision Awaited**

**18/00954** Petrol Station, Ringwood Road. Single storey rear extension to sales building to provide sandwich bar.

**21/00128** Mill Lane Cottage. 1no. outbuilding; demolition of 2no. outbuildings.

**21/00907** BRICK KILN FARM, ROBINS BUSH ROAD, MINSTEAD, SO43 7GB

**21/01041** Broadwood, Church Lane, Minstead, SO43 7FY

**22/00037** LITTLE SKYMERS, STONEY CROSS PLAIN ROAD, NEWTOWN, MINSTEAD, SO43 7GF

**Deferred from Last Meeting**

**21/01081** Park Farm House, Lyndhurst Road, Minstead, Lyndhurst, SO43 7FY

Replacement dwelling with attached outbuilding; 1no. detached outbuilding; demolition existing dwelling and 1no. outbuilding; associated landscaping and ancillary works

**Response Requested further deferral** until clarification on floorspace limitations and response from conservation officers

**Amended Planning Applications**

**22/00001** MALWOOD WALK FARM, NEWTOWN ROAD, NEWTOWN, MINSTEAD, SO43 7GD

Single storey extensions; alterations to fenestration; external alterations

**Response 1.** Recommend approval but accept decision of NPA Officers as current plans now address issues raised previously

**New Planning Applications**

**22/00003** Southill, Canterton Lane, Brook, Lyndhurst, SO43 7HF (For information only)

Greenhouse; tool shed; car port with solar panels; air source heat pump; solar panels to house

**No Response** Documented for information only

**Trees**

**CONS/22/0063** TRAINING AND CONFERENCE CENTRE MINSTEAD LODGE, LONDON MINSTEAD, SO43 7FT

Prune 1 x Horse Chestnut tree

**Response: Raise no objections**

**14. Correspondence**

To Read: 1 additional update introduced for circulation

Correspondence from ROOMS regarding village shop was tabled and discussed

Correspondence from Hampshire Highways reading the continuation of Lengsthman was tabled and discussed.

Action: *Clerk to sign contract and return (Completed).*

**15. Finance**

• **Payments for approval**

- Amended invoice for Hall rent (invoice circulated) £23.52
- Approved for payment (Proposed Cllr Taylor and Seconded Cllr Saunders)

**Receipts & Payments for February 2022:**

	£	£	£		
	Net	VAT (recoverable)		Paid By	Auth'd By
<b>Balance as at 31 January</b>			<b>£36,338.91</b>		
<b>Receipts:</b>					
None Applicable					
<b>Standing Order/Direct Debit payments:</b>					
SOs: Salaries and expenses	541.67		541.67		
<b>Debit card payment:</b>					
1&1 IONOS: Annual + Monthly Fee	101.00	20.20	121.20		
<b>Cheques/Online payments:</b>					
None Applicable					
<b>Total payments for February</b>	<b>642.67</b>	<b>20.20</b>	<b>662.87</b>		
<b>Balance after payments (In addition to £6,000 in reserve.)</b>			<b>£35,676.04</b>		

• **Payments Made and Proposed**

- Were accepted by the meeting
- Approval proposed by Cllr B Andrews, seconded by Cllr Bennett and accepted by the meeting

**16. Matters raised by Councillors**

- Cllr Taylor briefed on the upcoming HCC Local Transport Plan 4 (LTP4) which will be out for consultation shortly. Further information can be seen here: [Transport Plan to map vision for transport infrastructure to 2050 | Hampshire County Council \(hants.gov.uk\)](https://www.hants.gov.uk/transport-plan-to-map-vision-for-transport-infrastructure-to-2050)
- Cllr Bennett briefed council on plans for Jubilee Tea Party.  
*Action: Cllr Bennett to advise on whether road closure is proposed*
- Consultation on the New Forest District (outside the National Park) Draft 'Air Quality in New Development' Supplementary Planning Document was discussed.  
*Action: Cllr Smith to draft response for council review*
- Parliamentary Constituency changes were discussed.  
*Action: To be distributed to parishioners (Facebook, Newsletter) – Action Cllrs Causton and Hough*
- Jubilee Beacon was discussed. *Action: Cllr B Andrews to discuss with parishioner re usage of field.*

**17. Date of next Meeting:**

**Annual Parish Meeting Wednesday 16 March at 19:30 (Main Room, Minstead Village Hall)**

**Ordinary Meeting Monday 4 April 2022 at 19.30.** This meeting will allow public members to join rather than being a hybrid meeting.

**Meeting closed at 21:15**