

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. highlighted boxes, remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority: Minstead Parish Council

County area (local councils and parish meetings only):

Financial year ending 31 March 2022

Prepared by (Name and Role): Barry Mollett Clerk and RFO

Date: 15.04.2022

		£	£
Balance per bank statements as at 31/3/22:			
	account 1	40,541.22	
			40,541.22
Petty cash float (if applicable)			-
Less: any un-presented cheques as at 31/3/21			
Less online payments not debited as at 31/3/21			
			-
Add: any un-banked cash as at 31/3/21			
			-
Net balances as at 31/3/21 (Box 8)			<u><u>40,541.22</u></u>