

Minstead Parish Council

Summons to all members of the Council:

You are hereby summoned to attend the Ordinary Meeting of Minstead Parish Council
To be held in **Danby Room at Minstead Hall on Monday 7 November 2022 at 19.30**

Any members of the public wishing to attend please notify the Clerk by email:

minsteadclerk@gmail.com

Signed: B Mollett (Parish Clerk)

31.10.2022

AGENDA

- 1. Apologies for Absence**
- 2. Public Participation Period**
- 3. Declarations of Interests**
- 4. To confirm the Minutes of the Ordinary Meeting held on Monday 3 October 2022**
- 5. Matters Arising**
 - Carried Forward
 - Drainage on Village Green
 - Cllr Taylor will speak to parishioner about manhole repair and positioning (c/fwd)
 - Community Resilience
 - Cllr Smith and Bennett meeting this week to review (see agenda item below)
 - Trees Risk Assessment
 - Cllr Smith has obtained 1 quote and is pursuing 2 further quotes
 - Footpath issues on Bridleway 10
 - Cllrs Bennett and B Andrews to inspect and review issues (c/fwd)
 - Church Footpath Needs Attention
 - Cllr Saunders has raised with contractor who will contact landowners (c/fwd)
 - Lengthsman Activities
 - Cllr Smith will review options for repairing phone box near Village Green liaise with Cllr Saunders
 - Clerk to prepare list of planned Lengthsman tasks and publish with agenda
 - Clerk to follow-up and report grit bin issues (cracks and lack of salt)
 - Clerk to follow-up posts around green with Lengthsman (completed)
 - Clerk to review risk assessment for follow-up actions
- 6. Items Ongoing (For Updates)**
 - Minstead Green Group
- 7. Reports from County/District Councillors**
- 8. Reports from Parish Representatives**
- 9. Report from Lengthsman**
- 10. Community Resilience Plan – Update from Cllr Bennett**
- 11. Village Appearance**
 - Proposals from councillors for opportunities to improve village appearance
- 12. Cricket Pavilion**
 - Update from Cllr Taylor has been circulated – for discussion

13. Council Funding Opportunities

- Councillors to bring possible opportunities to meeting
- Proposals received to date:
 - Funding for audio/visual improvements in village hall
 - Replacement for council laptop (existing laptop has been fully depreciated)
 - Funding for upkeep of church yard
 - Cricket Pavilion (see above)

14. DLUHC Committee Funding Inquiry

- Council to consider response

15. Christmas Preparations

- Update from Cllr Smith

16. Planning [See Appendix]

17. Correspondence [See Appendix]

18. Finance [See Appendix]

19. Date of next Meeting: Monday 5 December 2022 19:30

APPENDIX

16. Planning

Decisions

22/00201 Garden Cottage, Ringwood Road, Stoney Cross, Lyndhurst, SO43 7GN

Withdrawn

Decision Awaited

18/00954 Petrol Station, Ringwood Road. Single storey rear extension to sales building to provide sandwich bar.

22/00479 Sinefield, Emery Down, Lyndhurst, SO43 7GA

22/00514 Woodman Cottage, Lyndhurst Road, Minstead, SO43 7FY

New Planning Applications

None applicable

Trees

22/00724CONS Gardeners Cottage, LYNDHURST ROAD, LYNDHURST,SO43 7HA

Fell 1 x Sycamore tree (Decided – Raise no objection)

22/00734CONS Field adjacent to Sinefield, ROAD THROUGH EMERY DOWN TOWARDS STONEY CROSS, LYNDHURST, SO43 7GA

Fell 2 x Oak trees, Prune 1 x Oak tree (Decided – Raise no objection)

22/00742CONS The Cottage, Toms Lane Corner, STONEY CROSS PLAIN ROAD, NEWTOWN, LYNDHURST, SO43 7GF

Fell 1 x Oak tree, Fell 1 x unknown species of tree (Decided – Raise no objection)

17. Correspondence

- Further query relating to the recent SAR request have been received from a parishioner
 - Chairman has acknowledged the receipt and is reviewing necessary response
- Received notification regarding “Definitive Map Modification Order 1019 – Minstead – to record a bridleway between Bull Lane to Congleton Close and Bull Lane to Congleton Cottages”
 - Application has been declined for the following reasons:
 - It is considered that the documentary and user evidence reviewed is insufficient for it to be inferred, on the balance of probabilities, that the public have acquired rights of way over the claimed routes.
 - It is therefore recommended that this application for a Definitive Map Modification Order (DMMO) to record public rights of way in the parish of Minstead (see attached plan), should be refused.
- Correspondence has been received from parishioners regarding “Village Shop -Change of Use” (circulated to councillors)
 - For discussion and possible response
- Items for circulation and return

18. Finance

- **Payments for approval**

- None applicable for this month

- **Budget Proposal for 2023-2024**

- Draft budget published with agenda and for further review pending funding proposals to be discussed at this meeting.

Receipts & Payments for October 2022:

	£	£	£		
	Net	VAT (recoverable)		Paid By	Auth'd By
Balance as of 30 September			39906.93		
Receipts:					
None Applicable					
Standing Order/Direct Debit payments:					
SOs: Salaries and expenses	558.31		558.31		
Debit card payment:					
1&1 IONOS: Monthly Fee	5.00	1.00	6.00	BM	
HMRC (PAYE)	68.44		68.44	BM	
Cheques/Online payments:					
Clerk (Travel Expenses)	12.60		12.60	BA	BA
NFDC (Village Green Drainage)	380.00	76.00	456.00	BM	HB
Total payments for October 2022	1024.35	77.00	1101.35		
Balance after payments (plus £6,000 in reserve)			£38,805.58		