

Minstead Parish Council

Summons to all members of the Council:

You are hereby summoned to attend the Ordinary Meeting of Minstead Parish Council
To be held in **Danby Room at Minstead Hall on Tuesday 3 January 2023 at 19.30**

Any members of the public wishing to attend please notify the Clerk by email:
minsteadclerk@gmail.com

Signed: B Mollett (Parish Clerk)

27.12.2022

AGENDA

- 1. Apologies for Absence**
- 2. Public Participation Period**
- 3. Declarations of Interests**
- 4. To confirm the Minutes of the Ordinary Meeting held on Monday 5 December 2022**
- 5. Matters Arising**
 - Carried Forward
 - Trees Risk Assessment
 - Cllr Smith awaiting further quotes (c/fwd)
 - Footpath issues on Bridleway 10
 - Cllr Taylor to speak to Adam Vasey from NPA regarding this issue
 - Church Footpath Needs Attention (drainage)
 - Clerk to contact Lengthsman for clean-up of leaves
 - Cllr B Andrews to follow-up with contractor
 - Lengthsman Activities
 - List of planned Lengthsman tasks is being reviewed by Lengthsman (c/fwd)
 - Community Resilience Plan
 - Clerk has published resilience plan and volunteers policy (completed)
- 6. Items Ongoing (For Updates)**
 - Minstead Green Group
 - Village Appearance
 - Clearing of brambles
 - Cllr Hough to speak to local NPA representative to determine what council can clear and what must be done by other authorities (e.g. NPA, Highways)
 - Receipt of the query has been acknowledged and a response is awaited
 - Village Seats
 - Cllr Smith to speak to local parishioner about options for repair (c/fwd)
 - Notice Board
 - Cllr B Andrews to approach Minstead Trust for a quote to build replacement notice board
 - Cricket Pavilion
 - Cllr Smith to approach local surveyor and parishioner for assessment of current building
 - Issues Arising from Recent Storms
 - Updates on New Road flooding and church footpath

- 7. Reports from County/District Councillors**
- 8. Reports from Parish Representatives**
- 9. Report from Lengthsman**
- 10. Planning** [See Appendix]
- 11. Correspondence** [See Appendix]
- 12. Finance** [See Appendix]
- 13. Date of next Meeting: Monday 13 February at 19:30**

APPENDIX

10. Planning

Decisions

22/00632 Greenview, Football Green, Minstead, SO43 7FQ **Grant Subject To**

22/00514 Woodman Cottage, Lyndhurst Road, Minstead, SO43 7FY **Lawful**

22/00685 BELWOOD COTTAGE, PEARTREE LANE, EMERY DOWN, SO43 7FH

Grant Subject To

Decision Awaited

18/00954 Petrol Station, Ringwood Road. Single storey rear extension to sales building to provide sandwich bar.

22/00479 Sinefield, Emery Down, Lyndhurst, SO43 7GA

Deferred Planning Applications

22/00616 BRICKKILN FARM, ROBINS BUSH ROAD, MINSTEAD, SO43 7GB

Two storey rear extension; cladding; alterations to doors and windows; alterations to tracks and driveway; new entrance gate; removal conservatory and chimney

22/00752 The Orchard, THE GROVE, THE GROVE, LYNDHURST, SO43 7GG

Outbuilding with solar panels

New Planning Applications

22/00848 Malwood Walk House, STONEY CROSS PLAIN ROAD, MINSTEAD, SO43 7GF

Swimming pool with terrace; pond; shed

22/00694 MARLEYS, LYNDHURST ROAD, MINSTEAD, SO43 7FY

Garage with carport; agricultural barn; entrance gates; new driveway; concrete base (demolition of existing outbuilding)

Trees

22/00991CONS Brock Farm, FOOTBALL GREEN, MINSTEAD, SO43 7FR

Prune 1 x Group of Macrocarpa trees (Hedge)

22/01038CONS Fox's Hill (Field Boundary), Mill Lane, Emery Down, Lyndhurst, Hants

Primarily crown lift mixed tree species

Fell selected mixed tree species which have been ring barked by animals

All trees form a field boundary at Fox's Hill

11. Correspondence

- Items for circulation and return

12. Finance

- **Payments for approval**

- Replacement Laptop – reimburse Cllr B Andrews £699.99
- HMRC PAYE for Q3 2022-23 £68.44

- **Payments approved during month**

- Donation to Citizens Advice Bureau £150

- **Budget Report Q3 2022-23**

- Budget report for Q3 distributed with agenda

- **Precept Request Form**

- Precept request for 2023-24 has been submitted as per agreed budget at £12000 (no increase from 2022-23)

Receipts & Payments for December 2022:

	£	£	£		
	Net	VAT		Paid By	Auth'd By
		(recoverable)			
Balance as of 30 Nov (Incl Reserve)			43668.89		
Receipts:					
None applicable					
Standing Order/Direct Debit payments:					
SOs: Salaries and expenses	557.71		557.71		
Debit card payment:			0.00		
1&1 IONOS: Monthly Fee	5.00	1.00	6.00	BM	
Cheques/Online payments:			0.00		
Xmas Lights (Reimburse J Smith)	88.49	17.70	106.19	BM	BA
Ink & Paper (Reimburse Clerk)	29.76	5.96	35.72	BA	RT
Citizens Advice Bureau (Donation)	150.00		150.00	BM	BA
Total payments for Dec 2022	830.96	24.66	855.62		
Balance at Bank			£42,813.27		
Less Reserves Held:					
General			6000.00		
Cricket Pavilion			15000.00		
Audio / Visual Equipment			5000.00		
Balance (excluding reserves)			£16,813.27		