

Minstead Parish Council

Summons to all members of the Council:

You are hereby summoned to attend the Ordinary Meeting of Minstead Parish Council
To be held in **Danby Room at Minstead Hall on Monday 13 February 2023 at 19.30**

Any members of the public wishing to attend please notify the Clerk by email:

minsteadclerk@gmail.com

Signed: B Mollett (Parish Clerk)

07.02.2023

AGENDA

- 1. Apologies for Absence**
- 2. Public Participation Period**
- 3. Declarations of Interests**
- 4. To confirm the Minutes of the Ordinary Meeting held on Tuesday 3rd January 2023**
- 5. Matters Arising**
 - Carried Forward
 - Trees Risk Assessment
 - Cllr Smith now has 2 quotes and meeting arranged for additional quote (c/fwd)
 - Footpath issues on Bridleway 10
 - Cllr Taylor to speak to Adam Vasey from NPA regarding this issue (c/fwd)
 - Church Footpath Needs Attention (drainage)
 - Cllr B Andrews to follow-up with contractor (c/fwd)
 - Consultative Panel
 - Clerk to notify panel of new representative (Cllr Smith) - Completed
 - Reporting Incidents in Forest
 - Cllrs Causton and Hough to publish information/guidelines on reporting incidents
- 6. Items Ongoing (For Updates)**
 - Minstead Green Group
 - Village Appearance
 - Clearing of brambles
 - Cllr Hough has spoken to local NPA representative to determine what council can clear and what must be done by other authorities (e.g. NPA, Highways)
 - Receipt of the query has been acknowledged and a response is awaited
 - Village Seats
 - Cllr Smith following up with local contacts about options for repair (c/fwd)
 - Notice Board
 - Cllr B Andrews awaiting response from Minstead Trust for a quote to build replacement notice board
 - Cricket Pavilion
 - Cllr Smith to approach local surveyor and parishioner for assessment of current building
 - Issues Arising from Recent Storms
 - Updates on New Road flooding and church footpath

- Cllr Taylor to inspect and possibly report on the damaged railings opposite the Study Centre
- 7. Reports from County/District Councillors**
- 8. Reports from Parish Representatives**
- 9. Report from Lengthsman**
- 10. Minstead Trust Proposal for Community Transport**
- 11. Arrangements for upcoming elections**
- 12. HALC EGM (Cllr Taylor) – reference email of 07.02.2023**
- 13. Annual Parish Meeting (Wed 22 March) – Preparations and Agenda**
- 14. Planning [See Appendix]**
- 15. Correspondence [See Appendix]**
- 16. Finance [See Appendix]**
- 17. Date of next Meeting: Monday 6 March at 19:30**

14. Planning

Decisions

22/00694 MARLEYS, LYNDHURST ROAD, MINSTEAD, SO43 7FY

Garage with carport; agricultural barn; entrance gates; new driveway; concrete base (demolition of existing outbuilding)

Grant Subject To

22/00848 Malwood Walk House, STONEY CROSS PLAIN ROAD, MINSTEAD, SO43 7GF

Grant Subject To

Decisions Awaited

18/00954 Petrol Station, Ringwood Road. Single storey rear extension to sales building to provide sandwich bar.

22/00479 Sinefield, Emery Down, Lyndhurst, SO43 7GA

22/00752 The Orchard, THE GROVE, THE GROVE, LYNDHURST, SO43 7GG

Outbuilding with solar panels

Deferred Planning Applications

22/00616 BRICKKILN FARM, ROBINS BUSH ROAD, MINSTEAD, SO43 7GB

Two storey rear extension; cladding; alterations to doors and windows; alterations to tracks and driveway; new entrance gate; removal conservatory and chimney

Amended Planning Applications

22/00970VAR PARK FARM HOUSE, LYNDHURST ROAD, MINSTEAD, SO43 7FY

Application to vary condition 2 of planning application 21/01081 (Replacement dwelling with attached outbuilding; 1no. detached outbuilding; demolition existing dwelling and 1no. outbuilding; associated landscaping and ancillary works) to allow minor material amendment

New Planning Applications

23/00022FULL LAND WEST OF THE MAI, RUSHY MEADOW, LONDON MINSTEAD, SO43 7FT
AGRICULTURAL OUTBUILDING

Trees

23/00066CONS YEW TREE HOUSE, EMERY DOWN, SO43 7EA

Fell 1 x Sycamore tree, Fell 4 x Willow trees

Trees are situated within restored fen meadow and rush pasture fields

23/00137CONS MINSTEAD TRAINING TRUST LTD, Minstead Lodge, MINSTEAD LODGE TRACK, LONDON MINSTEAD, SO43 7FT

Fell 2 x Oak trees, Fell 2 x Sweet Chestnut trees

23/00181CONS Pennyfield, BLACKWATER ROAD, EMERY DOWN, SO43 7EB

Prune 1 x Holm Oak tree, Prune Hollies (T3), Fell 1 x group of 2 Conifer trees

15. Correspondence

- Items for circulation and return

16. Finance

- **Payments for approval**

- Minstead Hall – Room Rent 2023-24 £554.96

- **Lengthsman Scheme 2023-34**

- Notification of scheme extension to 2023-24 received
- Confirmation of Minstead Parish Council participation sent
- Support remains at £1000 plus 10% admin costs

Receipts & Payments for January 2023:

	£	£	£		
	Net	VAT		Paid By	Auth'd By
		(recoverable)			
Balance as of 31 Dec (Incl Reserve)			42813.27		
Receipts:					
None applicable					
Standing Order/Direct Debit payments:					
SOs: Salaries and expenses	557.71		557.71		
Debit card payment:			0		
1&1 IONOS: Monthly Fee	5	1	6	BM	
HMRC PAYE Q3	68.44		68.44	BM	
Cheques/Online payments:			0		
Laptop Purch. (Reimburse B Andrews)	583.32	116.67	699.99	BM	RT
Total payments for Jan 2023	1214.47	117.67	1332.14		
Balance at Bank			£41,481.13		
Less Reserves Held:					
General			6000		
Cricket Pavilion			15000		
Audio / Visual Equipment			5000		
Balance (excluding reserves)			£15,481.13		