

**Ordinary Meeting of Minstead Parish Council Held in Danby Room
Monday 6 March 2023 at 19.30**

Present: Cllrs B Andrews (Chair), H Bennett, M Causton, G Hough, J Smith, R Taylor

In Attendance: Mr B Mollett (Clerk), Cllr D Andrews (NFDC)

1. Apologies for Absence

None

2. Public Participation Period

None in attendance

3. Declarations of Interests

None declared

4. To confirm the Minutes of the Ordinary Meeting held on Monday 13th February 2023

The minutes of the meeting were agreed by attendees of the meeting and signed

5. Matters Arising

- Carried Forward
 - Trees Risk Assessment
 - South Downs have been instructed to complete the works which are scheduled for April (Closed)
 - Footpath issues on Bridleway 10
 - One tree issue has been reported to HCC (ref. no. 230295803) and a second tree issue has been dealt with by Lengthsman (Closed)
 - Church Footpath Needs Attention (drainage)
 - Has been followed up with contractor for action (Closed)
- Reporting Incidents in the Forest
 - Information has been published (Closed)
- Minstead Trust Proposal for Community Transport
 - Response has been made to Minstead Trust (Complete)
- Deferred Items (from previous meetings)
 - Phone Box
 - Cllr Smith will look to make temporary repairs when weather permits (c/fwd)
 - Drainage on Village Green
 - Cllr Taylor will address manhole repair (c/fwd)
 - Review impact of clearing blockages from 2022 – appears to be functioning continue to monitor

6. Items Ongoing

- Minstead Green Group
 - No update this month
- Village Appearance
 - Clearing of brambles
 - Cllrs Hough/Taylor to speak to NPA representative to determine what council can clear and what must be done by other authorities (e.g. NPA, Highways)
 - Village Seats
 - Clerk to speak to Lengthsman about possible temporary repairs
 - Notice Board
 - Cllrs Andrews & Smith pursuing local options for repairs rather replacement (c/fwd)

- Cricket Pavilion
 - Cllr Smith has met with contractor and surveyor who both advise that building should be replaced rather than repaired. Surveyor to provide assessment report this month.
 - Next steps to discuss options with Cadnam Cricket Club and NPA to assess replacement options
- Issues Arising from Recent Storms
 - New Road blockage has been cleared (Closed)
 - Church footpath has been made safe for access (Closed)

7. Reports from County/District Councillors

Cllr E Heron (HCC): No report this month

Cllr Mrs Andrews (NFDC) was in attendance and provided the following report:

At the last Cabinet meeting on 1st March, I introduced three papers, I attach my introductions and comments made at that time which may be of interest to you.

Levelling UP and Regeneration Bill

This report follows on from the wide ranging consultation on the updating to the National Planning Policy Framework.

It highlights the proposals that are significant for this district.

A number of the proposed changes included in this consultation will serve to further protect and enhance the environment of the New Forest, if implemented.

I welcome the clarification that local planning authorities may not be compelled to review Greenbelt land for development.

This report contains the consultation questions and answers as written by NFDC.

Totton Community Engagement

This report sets out the findings from the Community engagement exercise carried out in Totton last summer. It includes suggestions on how Totton town centre could be improved focusing on 7 key themes.

I welcome the quick wins identified and would support future technical work as set out in this report.

The Climate Change Supplementary Planning Document (SPD)

This paper has an important role, supporting the implementation of Climate change Policies in the adopted local Plan. It is an important part of this council's Climate Emergency Action Plan.

The Supplementary Planning Document (SPD) clarifies how developers should address climate change in planning applications, in order to meet Local Plan requirements by achieving sustainable development. It does so by setting out best practice approaches or standards that developers are encouraged to target or adopt.

I would like to thank the team for a clear, easy to read and understand document, that is full of constructive information for homeowners and the industry alike.

8. Reports from Parish Representatives

- Beat Report has been distributed and published
- HALC EGM was attended by Cllr Taylor who advised that the constitutional amendment before the meeting was not passed
- Consultative Panel was attended by Cllr Smith who advised that the current chair was re-elected. Cllr Smith also briefed the council on matters presented to the meeting

9. Report from Lengthsman

Lengthsman has checked all footpaths and cleared of leaves. He also removed a damaged tree from Bridleway 10

10. Annual Parish Meeting (22 March)

Councillor Heron and PCSO Williams had confirmed attendance the draft agenda was agreed for publication.

Actions:

Clerk and Cllr Hough and Causton to publish agenda on notice boards and social media

11. Planning**Decisions**

22/00479 Sinefield, Emery Down, Lyndhurst, SO43 7GA **Lawful**

Decisions Awaited

18/00954 Petrol Station, Ringwood Road. Single storey rear extension to sales building to provide sandwich bar.

22/00752 The Orchard, THE GROVE, THE GROVE, LYNDHURST, SO43 7GG
Outbuilding with solar panels

23/00022 LAND WEST OF THE MAI, RUSHY MEADOW, LONDON MINSTEAD, SO43 7FT
AGRICULTURAL OUTBUILDING

Deferred Planning Applications

22/00616 BRICKKILN FARM, ROBINS BUSH ROAD, MINSTEAD, SO43 7GB
Two storey rear extension; cladding; alterations to doors and windows; alterations to tracks and driveway; new entrance gate; removal conservatory and chimney

Still Awaiting information from planning officer

Amended Planning Applications

22/00970VAR PARK FARM HOUSE, LYNDHURST ROAD, MINSTEAD, SO43 7FY
Application to vary condition 2 of planning application 21/01081 (Replacement dwelling with attached outbuilding; 1no. detached outbuilding; demolition existing dwelling and 1no. outbuilding; associated landscaping and ancillary works) to allow minor material amendment

Response: 5. Accept decision of NPA Planning Officers

New Planning Applications

None applicable

Trees

23/00254CONS THE WALNUTS, SEAMANS LANE, MINSTEAD, SO43 7FU
Prune/Deadwood 1 x Western Red Cedar tree, Prune/Deadwood 1 x Douglas Fir tree

Response: Raise no objection

23/00280CONS Field to right of the Y Junction at School Lane/Furzey Lane, Minstead, SO43 7GL
Fell and Prune mixed tree species as detailed within the Tree survey provided

Response: Raise no objection

12. Correspondence

- Items for circulation and return were distributed

13. Finance

• **Payments for approval**

- None applicable

• **Audit for 2022-23**

- Annual Internal Audit review scheduled on 27th April with internal auditor (J. Murray)

Receipts & Payments for February 2023:

	£	£	£		
	Net	VAT		Paid By	Auth'd By
		(recoverable)			
Balance as of 31 Jan (Incl Reserve)			41481.13		
Receipts:					
None applicable					
Standing Order/Direct Debit payments:					
SOs: Salaries and expenses	557.71		557.71		
Debit card payment:			0.00		
1&1 IONOS: Annual & Monthly Fee	101.00	20.20	121.20	BM	
Cheques/Online payments:			0.00		
Minstead Hall (Room Rent)	554.96	0.00	554.96	BM	BA
Total payments for Feb 2023	1213.67	20.20	1233.87		
Balance at Bank			£40,247.26		
Less Reserves Held:					
General			6000.00		
Cricket Pavilion			15000.00		
Audio / Visual Equipment			5000.00		
Balance (excluding reserves)			£14,247.26		

- Receipts and Payment made in February were proposed by Cllr B Andrews, seconded by Cllr Taylor and agreed by the meeting

14. Date of next Meeting:

Next Meetings:

- Annual Parish Meeting Wed 22nd March 2023 – Main Hall at 19:30
- Ordinary Meeting Monday 3rd April - Danby Room at 19:30

Future Meetings:

- It was agreed that the June meeting would be re-scheduled for Monday 12 June

Meeting closed at 21:20