

**Ordinary Meeting of Minstead Parish Council Held in Danby Room
Monday 3rd April 2023 at 19.30**

Present: Cllrs B Andrews (Chair), H Bennett, M Causton, J Smith, R Taylor

In Attendance: Cllr D Andrews (NFDC)

1. Apologies for Absence

Cllr G Hough, Mr B Mollett (Clerk),

2. Public Participation Period

None in attendance

3. Declarations of Interests

None declared.

4. To confirm the Minutes of the Ordinary Meeting held on Monday 6th March 2023

The minutes of the meeting were agreed by attendees of the meeting and signed.

5. Matters Arising

- Carried Forward
 - Phone Box
 - Cllr Smith will make temporary repairs when weather permits. Cllr Andrews to ask the Lengthsman for the paint (c/fwd)
 - Drainage on Village Green
 - Due to the poor weather this has not yet been addressed. Cllr Taylor will undertake the manhole repair (c/fwd)

6. Items Ongoing

- Minstead Green Group
 - A Parishioner has requested thermal imaging which will now be undertaken when the colder weather returns.
 - A Parishioner has also asked for the hall to be considered to be a centre for recycling Tetrapacks. It was noted that there is already a Tetra pack recycling point in Lyndhurst Cllr Taylor to explore this. The website and newsletter to have information about the various recycling options that are in NFDC's newsletter.
 - Cllr Mrs Andrews has been trying to establish whether there is a definitive list of local Greening groups. She had linked with Roxanne King, Climate Change manager, and it has been established that it would be very difficult to formulate a definitive list. It was noted that there is a Green Groups Forum, which is a virtual meeting that occurs every 4 to 6 weeks that is run by Hilary Makin, NPA.
- Village Appearance
 - Clearing of brambles
 - Cllrs Hough/Taylor to speak to NPA representative to determine what council can clear and what must be done by other authorities (e.g. NPA, Highways). No update received as Cllr Hough on holiday (c/fwd)
 - Village Seats
 - See this Agenda Item 9.
 - Notice Board
 - Cllr Andrews has spoken to a local contractor who will stabilise the notice board with concrete support posts as it is wobbly, and then mend the roof.
- Cricket Pavilion

- Cllr Smith reported that the surveyor will come up with some costings for a rebuild and then undertake a comparison with a prebuilt structure.
- It was agreed that it needed to be a traditional structure as it was noted in the feasibility structure that the design shown was not. It was also noted in the feasibility study the policy references were not recognised by the council and likely to relate to National policy rather than NPA. It was also noted that the Parish Council may be able to get free planning and pre-ap advice.

7. Reports from County/District Councillors

Cllr E Heron (HCC): No report this month

Cllr Mrs Andrews (NFDC)

Cllr. Diane Andrews gave an update on the Freeport, the Waterside railway and the A326 road upgrade. There was discussion regarding the future regeneration of Totton and if it might be impacted by the delay of the upgrade to the A326.

The PSPO's (public space protection orders) were coming to Cabinet on 5th April and expected to be in place by this summer.

It was Cllr. Andrews' final meeting as NFDC Councillor and she said how much she had enjoyed the stimulation of working with NFDC, HCC, NPA and Forestry England over the last 12 years. She especially enjoyed working with Minstead Parish and representing this community.

A sincere "Thank You" was proposed with a round of applause.

8. Reports from Parish Representatives

- Beat Report has been distributed and published.
- Quadrant meeting – next meeting date still to be set. It may occur before Cllr Taylor retires.
- NFALC – nothing to report.
- Consultative Panel – nothing to report.
- Shop – new coffee machine installed. Following discussions with the landlord sandwiches will no longer be available in the shop.

9. Report from Lengthsman

Lengthsman is currently working on the Village Green seat to make it safe and will look at others. He is aware that the church footpath (#5) needs to be raked and will do it when he has opportunity.

10. Planning

Decisions

Decisions Awaited

18/00954 Petrol Station, Ringwood Road. Single storey rear extension to sales building to provide sandwich bar.

22/00752 The Orchard, THE GROVE, THE GROVE, LYNDHURST, SO43 7GG

Outbuilding with solar panels

23/00022 LAND WEST OF THE MAI, RUSHY MEADOW, LONDON MINSTEAD, SO43 7FT

AGRICULTURAL OUTBUILDING

Deferred Planning Applications

22/00616 BRICKKILN FARM, ROBINS BUSH ROAD, MINSTEAD, SO43 7GB

Two storey rear extension; cladding; alterations to doors and windows; alterations to tracks and driveway; new entrance gate; removal conservatory and chimney.

Decision: Response 1, comment "Acceptable in context" appended.

New Planning Applications

23/00368 YEW TREE COTTAGE LYNDHURST RD MINSTEAD SO43 7FX

Replacement of windows like for like. Currently no parish briefing but consultation period expires before our next meeting.

Draft Decision: Response 1, provided that no issues are raised in the Parish Briefing note that would lead the Parish Council to change this decision.

Trees

23/00465CONS GROVE HOUSE THE GROVE MINSTEAD LYNDHURST SO43 7GG

Prune 1xBeech tree.

Response: Raise no objection

11. Correspondence

- Items for circulation and return were distributed.

12. Finance

• **Payments for approval**

- Re-imburse Clerk for refreshments Annual Meeting £14.83
- HMRC PAYE payment Q4 2022-23 £68.44
- Noted that payment to contractor Lee Byford for repairing the church foot path was not on this month’s payment. It was agreed to add this payment of £120. 00 to this month’s payments.

Receipts & Payments for March 2023:

	£	£	£		
	Net	VAT		Paid By	Auth’d By
		(recoverable)			
Balance as of 28 Feb (Incl Reserve)			40247.26		
Receipts:					
None applicable					
Standing Order/Direct Debit payments:					
SOs: Salaries and expenses	557.71		557.71		
Debit card payment:					
1&1 IONOS: Annual & Monthly Fee	5.00	1.00	6.00	BM	
Cheques/Online payments:					
None applicable					
Total payments for Mar 2023	562.71	1.00	563.71		
Balance at Bank			£39683.55		
Less Reserves Held:					
General			6000		
Cricket Pavilion			15000		
Audio / Visual Equipment			5000		
Balance (excluding reserves)			£13,683.55		

- Payments for Approval and Receipts and Payment made in March were proposed by Cllr B Andrews, seconded by Cllr Taylor and agreed by the meeting.

13. Vote of Thanks:

Cllr Andrews on behalf of the full council extended a vote of thanks to Cllr Taylor for his significant contribution to the working and smooth running of the council. His extensive knowledge on planning has been invaluable in support of the Parish Councillors, along with his willingness to undertake and assist with numerous practical tasks around the village as well as the odd Consultation. His dogged determination with Broadband has been much appreciated by many parishioners.

His presence will be missed on the council.

14. Date of next Meeting:

Next Meetings:

- Annual General Meeting Monday 15th May 7.30pm (in the Danby room)

Future Meetings:

- The next Ordinary meeting will be Monday 12th June 7.30pm

Meeting closed at 20:50.