

MINSTEAD PARISH COUNCIL

Email: minsteadclerk@gmail.com

Date 06 June 2023

To: All members of Minstead Parish Council

You are hereby summoned to attend an Ordinary Meeting of Minstead Parish Council to be held in The Danby Room, Minstead Hall, on Monday 12 June 2023 commencing at 19:30 for the purpose of transacting the below specified business.

Any members of the public wishing to attend please notify the Clerk by email.

Richard Cole

Clerk and RFO to Minstead Parish Council

23/24/

0037 To receive and approve apologies for absence

0038 To approve the Co-option of Dimity Pascoe

Declaration of Acceptance

Declaration of Disclosable Pecuniary Interests

0040 Public Participation Period

0041 To approve any Declarations of Interests

0042 To approve the Minutes of the Annual Meeting held on 15 May 2023

0043 Matters arising

0043.1 Phone Box

The Lengthsman reports that the box has been painted red in two coats. It must be cleaned by the Lengthsman inside then will be ready for conversion.

0043.2 Drainage on village green

Cllr Smith to update

0044 Items ongoing – Updates

Minstead Green Group – Cllr Smith

Village appearance – Cllr Hough

Cricket Pavilion – Cllr Smith

0045 Reports from County/District Councillors

- 0046 Reports from Parish Representatives
- 0047 Report from Lengthsman – Clerk
- 0048 Employment Sub-Committee
Review and approve Documents from the May meeting
- 0049 Planning See Appendix A
- 0050 Correspondence
- 0051 Finance See Appendix B
- 0052 Next meeting is 03 July 2023 at 19:30 in the Danby Room

APPENDIX A

0049 **Planning**

Decisions Awaited

18/00954 Petrol Station, Ringwood Road.

Single storey rear extension to sales building to provide sandwich bar.

22/00752 The Orchard, The Grove, The Grove Lyndhurst, SO43 7GG

Outbuilding with solar panels

New Planning Applications

23/00436 Malwood Walk Farm Full Newtown Road, Minstead, SO43 7GD

Replacement of agricultural building

23/00364 Bellwood Cottage Full Peartree Lane, Emery Down, Lyndhurst, SO43 7FH

Outbuilding

23/00663FULL Minstead Lodge, MINSTEAD LODGE TRACK, LONDON MINSTEAD, LYNDHURST, SO43 7FT

Refurbishment of existing hay store to provide craft workshop

23/00686VAR Park Farm House, LYNDHURST ROAD, MINSTEAD, LYNDHURST, SO43 7FY

Application to vary condition 2 of planning permission 22/00970VAR for variation of condition 2 of planning permission 21/01081 for replacement dwelling with attached outbuilding; 1no. detached outbuilding; demolition existing dwelling and 1no. outbuilding; associated landscaping and ancillary works to allow minor material amendment

23/00501 DOC Broadwood, Church Lane, Minstead, Lyndhurst, SO43 7FY

Application for discharge of Condition 3 for planning application 21/01041 for single storey extension; alterations to fenestration, replacement roof (AMMENDED PLANS)

Deferred

23/00316 FULL Brickkiln Farm, Robins Bush Road, SO43 7GB

Demolition of existing barns and stable buildings and construction of a replacement barn and two stable blocks

Deferred until receipt of parish briefing note

Trees

None applicable

APPENDIX B

0051 Finance

Payments for approval

South Downs Tree Services	£2,226.00
Forestry England rent areas 1/1/21 to 31/12/23 less £150	
Compensation	£820.00
Clerk – 12 May Attend council meeting (36 miles @ 0.45p)	£16.20
31 May Briefing at retiring Clerk's home (36 miles @ 0.45p)	£16.20
Approval to replace the old HP printer/scanner max estimated cost	£50.00

Receipts and Payments for May 2023

	£	£	£		
	Net	VAT (recoverable)		Paid By	Authorised By
Balance as of 30 April (Inc Reserve)			45945.46		
Receipts:			0.00		
Standing Orders/Direct Debit payments					
Sos Salaries & expenses			533.71		
Debit Card payments:					
1&1 IONOS Monthly fee	12.03	2.41	14.44		
Cheques/Online payments					
Cllr Andrews Allowance	250.00			BM	HB
Minstead Floer Show	650.00			BA	HB
Lee Byford	250.00				
J K Murray	215.00			BM	BA
HALC	315.65			BM	BA
Gallaghers (insurance)	905.28			BM	BA
Total Payments for May 2023	2597.96	2.41	2600.37		
Balance at Bank			43353.47		
Less Reserves Held:					
General				6000.00	
Cricket Pavilion				15000.00	
Audio/Visual Equipment				5000.00	
			26000.00		
Balance (excluding reserves)			£19,945.46		

