

Minstead Parish Council

To: All members of Minstead Parish Council

You are hereby summoned to attend the Ordinary Meeting of Minstead Parish Council to be held in the **Danby Room at Minstead Hall on Monday 6th November 2023 at 19:30.**

Any members of the public wishing to attend please notify the clerk by email at minsteadclerk@gmail.com

Signed: *Diana O'Grady* (Parish Clerk)

31.10.2023

AGENDA

1. Apologies for Absence
2. Declaration of Interests and dispensation requests
3. To confirm the minutes of the ordinary meeting held on Monday 2nd October 2023
4. Items ongoing
 - **Village appearance**, Cllr Hough
 - **Cricket pavilion**, Cllr Smith
 - **Snow plough contract** Cllr Bennett
5. Reports from County / District Councillors
 - Report from Cllr Heron circulated electronically during October
 - District Councillor report, Cllr Brand
6. Reports from Parish representatives
7. Report from Lengthsman
8. Correspondence
 - Local Councils Update November 2023
 - The New Forest NPA direction under Article 4(1) on permissions of temporary recreational campsites within the New Forest national park area, was made 19th October 2023. Notice circulated to all councillors electronically.
9. Planning (See Appendix)
10. Finance (See Appendix)
11. Upcoming Meetings
 - Next Parish Council meeting **Monday 4th December at 19:30** in the Danby Room of the village hall.

Minstead Parish Council

Appendix

9. Planning

New Applications

23/01176CAC NEW FOREST DEPOT, LYNDHURST ROAD, MINSTEAD, LYNDHURST, SO43 7PE

Demolition of disused pavilion building (Application for Conservation Area Consent)

23/01186FULLHIGHTREES, LYNDHURST ROAD, MINSTEAD, LYNDHURST, SO43 7FX

Single storey extension to double garage; demolition of single garage

23/01195FULLMERRIE COTTAGE, FOOTBALL GREEN, MINSTEAD, LYNDHURST, SO43 7FR

Alterations to existing garage, new pitched roof, car port and covered area

23/01218FULL BROADWOOD, CHURCH LANE, MINSTEAD, LYNDHURST, SO43 7FY

Removal of existing tile hanging and replacement with timber cladding, existing brickwork to be overclad with silicone render

Decisions

23/01219DOC MINSTEAD LODGE, MINSTEAD LODGE TRACK, LONDON MINSTEAD, LYNDHURST, SO43 7FT

Application for discharge of conditions 3 and 4 of Planning Permission 23/00558 for installation of ventilation system to the rear of Apple Tree Café

Discharge of Conditions Allowed

23/00686VAR Park Farm House, LYNDHURST ROAD, MINSTEAD, LYNDHURST, SO43 7FY

Application to vary condition 2 of planning permission 22/00970VAR for variation of condition 2 of planning permission 21/01081 for replacement dwelling with attached outbuilding; 1no. detached outbuilding; demolition existing dwelling and 1no. outbuilding; associated landscaping and ancillary works to allow minor material amendment

Grant Subject to Conditions

23/00776FULL Park Farm House, LYNDHURST ROAD, MINSTEAD, LYNDHURST, SO43 7FY

Dwelling; 2 storey outbuilding (garage & office); outbuilding (garage); landscaping (demolition of existing dwelling and 2no. outbuildings)

Grant Subject to Conditions

23/00463FULL The Lodge Malwood, Lyndhurst Road, Minstead, Lyndhurst, SO43 7HA

Creation of new vehicular access onto Lyndhurst Road

Grant Subject to Conditions

Minstead Parish Council

Decisions Awaited

Validity of the following being checked

18/00954 Petrol Station, Ringwood Road

Single storey rear extension to the sale building to provide sandwich bar.

Awaiting the result of negotiation.

22/00752 The Orchard, The Grove, Lyndhurst SO43 7GG

Outbuilding with solar panels.

Awaiting information from the agent.

Trees

23/01234CONS Hazel Hill Farm, LONDON MINSTEAD ROAD, LONDON MINSTEAD, LYNDHURST, SO43 7FT

Prune 1 x Robinia tree (T2 on the plan)

Fell 1 x group of 3 Conifer trees (G3 on the plan)

23/01258CONS The Walnuts, SEAMANS LANE, MINSTEAD, LYNDHURST, SO43 7FU

Fell 4 x Leylandii trees

23/01259CONS THRIFTY BEECHES, THE GROVE, STONEY CROSS, LYNDHURST, SO43 7GP

Prune 2 x Beech trees (T1 & T2 on plan)

Prune 1 x Oak tree (T3 on the plan)

23/01336CONS WISTERIA COTTAGE, LYNDHURST ROAD, MINSTEAD, LYNDHURST, SO43 7FX

Fell 1 x Beech tree (T1 on plan)

Prune 2 x Oak trees (T2 & T5 on plan)

Prune 2 x Willow trees (T3 & T6 on plan)

Prune 1 x Silver Birch tree (T4 on plan)

Prune 1 x Beech tree (T7 on plan)

10. Finance

- Payments for approval
 - Payment Clerk September working from home allowance £20
 - Payment Clerk October working from home allowance £20
 - Payment Clerk working from home allowance £20 on Standing Order
 - Payment Clerk mileage for October £12.78
 - NFDC Election expenses of £75.00
- Receipts and Payments for October 2023
 - Please see following table

Minstead Parish Council

Receipts & Payments 01 October to 31 October 2023					
	£	£	£		
NB VAT is recoverable	Net	VAT	Total receipts and payments incl VAT	Paid by	Auth'd by
Balance at 30 September 2023 (inc reserves)			44625.17		
Receipts:					
Total Receipts to 31st October 2023			0.00		
Payments:					
Standing Order/Direct Debit payments					
Lengthsman salary Sept			88.78		
Lengthsman salary Oct			88.78		
Clerk salary Oct			409.57		
Clerk wfh Oct			20.00		
Debit Card payments					
1&1 Ionos annual + monthly fee	32.01	6.40	38.41	WA	
Cheques & BACS /FPO payments					
HMRC quarterly			161.00	DG	
Repayment to Cllr Andrews of Ionos in Sept			14.44	DG	
HMRC income tax			102.20	DG	
Clerk mileage Sept			2.43	DG	GH
Clerk salary Sept			409.57	DG	GH
Clerk wfh allowance Sept			20.00	WA	HB
Total Payments to 31st October 2023	32.01	6.40	1355.18		
Balance at Bank 31st October 2023			43269.99		
Less Reserves Held:					
General			6000		
Cricket Pavilion			15000		
Audio/Visual Equipment			5000		
Total Reserves			26000		
Balance (excluding reserves)			17269.99		