

# Minstead Parish Council

To: All members of Minstead Parish Council

You are hereby summoned to attend the Ordinary Meeting of Minstead Parish Council to be held in the **Danby Room at Minstead Hall on Monday 4<sup>th</sup> December 2023 at 19:30.**

Any members of the public wishing to attend please notify the clerk by email at [minsteadclerk@gmail.com](mailto:minsteadclerk@gmail.com)

Signed: *Diana O'Grady* (Parish Clerk)

28.11.2023

## AGENDA

11. Apologies for Absence
  - Cllr Bill Andrews
  - Cllr Helen Bennett
  - Cllr Miranda Causton
12. Declaration of Interests and dispensation requests
13. To confirm the Minutes of the Ordinary Meeting held on Monday 6<sup>th</sup> November 2023
14. Items ongoing
  - Minstead Trust unable to repair the gate to the Village Memorial. This work to be reviewed in 2024.
  - Agreement of Ordinary Parish Council meeting dates for 2024
  - Minstead Parish Xmas event 23rd December at The Trusty Servant
  - Clerk's employment terms
15. **Village appearance**, Cllr Hough
  - **Cricket pavilion**, Cllr Smith
16. Reports from County / District Councillors
17. District Councillor report, Cllr Brand
18. Reports from Parish representatives
  - Suggestion of setting up a Good Neighbour group for lifts to necessary appointments
19. Report from Lengthsman
20. Correspondence
  - Local Councils Update
21. Planning (See Appendix)
22. Finance (See Appendix)
23. Upcoming Meetings
  - Next Parish Council meeting **Monday 8<sup>th</sup> January 2024 at 19:30** in the Danby Room of the village hall.

# Minstead Parish Council

## Appendix

### 22. Planning

#### New Applications

**23/01124FULL** NEW FOREST DEPOT, LYNDHURST ROAD, MINSTEAD,  
LYNDHURST, SO43 7PE

2no.windows

**23/00879FULL** THE COTTAGE, TOMS LANE CORNER, STONEY CROSS PLAIN ROAD,  
NEWTOWN, LYNDHURST, SO43 7GF

Timber store and stable building

#### Decisions

**23/01139LDCP** PETERS HOLD, NEWTOWN ROAD, LYNDHURST, SO43 7GJ

Application for a Certificate of Lawful Development for a proposed single storey  
extension

#### **Lawful Development Certificate proposed**

**23/01176CAC** NEW FOREST DEPOT, LYNDHURST ROAD, MINSTEAD, LYNDHURST,  
SO43 7PE

#### **Withdrawn**

**23/01195FULL** MERRIE COTTAGE, FOOTBALL GREEN, MINSTEAD, LYNDHURST, SO43  
7FR

#### **Grant Subject to Conditions**

#### Decisions Awaited

Validity of the following being checked

**18/00954** Petrol Station, Ringwood Road

Single storey rear extension to the sale building to provide sandwich bar.

Awaiting the result of negotiation.

**22/00752** The Orchard, The Grove, Lyndhurst SO43 7GG

Outbuilding with solar panels.

Awaiting information from the agent.

## Minstead Parish Council

### 23. Finance

- Payments for approval
  - Clerk mileage Nov £2.43
  - HALC Budgeting for Officers training £36.00 inc VAT
  - Royal British Legion wreath cost £25 + donation of £5, £30 total
- Receipts and Payments for November 2023
  - Please see following table

<b>Receipts &amp; Payments 01 November to 30 November 2023</b>					
	£	£	£		
NB VAT is recoverable	Net	VAT	<b>Total receipts and payments incl VAT</b>	Paid by	Auth'd by
Balance at 01 November 2023 (inc reserves)			43269.99		
<b>Receipts:</b>					
<b>Total Receipts to 30<sup>th</sup> November 2023</b>			0.00		
<b>Payments:</b>					
Standing Order/Direct Debit payments					
Lengthsman salary Nov			88.78		
Clerk salary Nov			409.57		
Clerk wfh Nov			20.00		
ICO registration			35.00		
Debit Card payments					
1&1 Ionos monthly fee	4.55	0.91	5.46		
Microsoft Store annual	49.99	10.00	59.99	DG	WA
DropBox	79.90	15.98	95.88	WA	GH
Cheques & BACS /FPO payments					
Agricultural services hedge cutting	60.00	12.00	72.00	DG	WA
NFDC election expenses			75.00	DG	HB
Clerk mileage Oct			12.78	WA	GH
<b>Total Payments to 30<sup>th</sup> November 2023</b>	194.44	38.89	874.46		
<b>Balance at Bank 30<sup>th</sup> November 2023</b>			42395.53		

## Minstead Parish Council

Less Reserves Held:					
General			6000		
Cricket Pavilion			15000		
Audio/Visual Equipment			5000		
<b>Total Reserves</b>			26000		
<b>Balance (excluding reserves)</b>			16395.53		