

**Ordinary Meeting of Minstead Parish Council Held in Danby Room
Monday 12 June 2023 at 19.30**

Present: Cllrs B Andrews (Chair), , M Causton, J Smith, B Stratford G Hough.

In Attendance: Cllr H Brand (NFDC), 1 member of public Dimity Pascoe, Clerk.

0037 To receive and approve Apologies for Absence

Cllr H Bennett

0038 To Approve the Co-option of Dimity Pascoe

Resolved:

To approve the Co-option of Dimity Pascoe

Councillor Pascoe read and signed the Declaration of Acceptance of Office and signed the Register of Members' Interests.

0039 Declaration of Disclosable Pecuniary Interests

Councillors Hough and Smith signed their Register of Members' Interests.

0040 Public Participation Period

As a member of the public Brice Stratford reported an approach by a Parishioner regarding the potential increase of habitable space of the Old Village Shop. It was suggested that the council should advise the National Park Authority Planning Department to expect a communication in this regard.

0041 To approve any Declarations of Interests

No Interests disclosed.

0042 To approve the Minutes of the Annual meeting held on 15 May 2023

Resolved:

That the minutes dated 15 May 2023 be signed by the Chair as a correct record.

0043 Matters arising

0043.1 The Clerk reported that the Lengthsman had completed the agreed work on the telephone box. The Clerk was instructed to thank the Lengthsman

0043.2 Drainage on village Green. This matter has concluded and is closed.

0044 Items ongoing – Updates

0044.1 Minstead Green Group. Councillor Smith reported that work is on hold for the summer and will resume in the winter.

0044.2 Village appearance. Councillor Hough reported. The Clerk was instructed to ensure the Lengthsman is tasked to paint in white all railings on two bridges and fix leaning finger posts and speed signs. Councillor Hough will raise road-side bramble clearance with New Forest District Council and the New Forest National Park Authority (NFPA).

0044.3 Cricket Pavilion. Councillor Smith reported that he was contacting the NFPA. Councillor Hough is to investigate National Lottery Grant options for this project.

0045 Reports from County/District Councillors

Councillor E Heron (HCC) no report for this meeting

Councillor Hilary Brand (NFDC)

District Councillor Report

Over the last month I have had two cases of housing issues reported to me, one has been resolved and one is still open.

Report of problems with the Traffic Lights in Lyndhurst High Street. I reported to Hampshire Highways who found a faulty sensor which has now been fixed.

Received report of a stolen car from a Drive in Lyndhurst and a break in of a car parked in a road in Lyndhurst, Police aware.

Have written to Girl Guiding about the sale of Foxlease awaiting a response.

Reported an issue with visual splays on Forest Gardens Lyndhurst.

Shared information about not using BBQ's in the Forest and New Forest Business start-up support.

Attended a New Forest Shop Doctor presentation to local shops in Lyndhurst and Brockenhurst.

Attended training on Audit Committee, Planning Committee and Scrutiny Essentials.

Attended an Audit Committee meeting.

Have a meeting planned on 27th June with the Minstead Trust.

0046 Reports from Parish Representatives

Updates were given on the Village Facebook page and the Minstead website, Village Hall matters and fibre broadband.

0047 Report from Lengthsman – Clerk

The Clerk updated on work in Bull Lane.
Clerk instructed to discuss the state of the footpath from Red House to Furzey Gardens with the Lengthsman, to take remedial action.
Item 0043.1 also refers.

0048 Employment Sub-Committee

In the absence of Councillor Bennett this item is deferred until the July meeting.

0049 Planning

Decisions Awaited

18/00954 Petrol Station, Ringwood Road.

Single storey rear extension to sales building to provide sandwich bar.

22/00752 The Orchard, The Grove, The Grove Lyndhurst, SO43 7GG

Outbuilding with solar panels

New Planning Applications

23/00436 Malwood Walk Farm Full Newtown Road, Minstead, SO43 7GD

Replacement of agricultural building

Resolved:

The council awaits Applicant reaction to Conservation Officer's report.

23/00634 Belwood Cottage Full Peartree Lane, Emery Down, Lyndhurst, SO43 7FH

Outbuilding

Resolved:

3. We recommend PERMISSION for the reason listed below.

Sympathetic in its environment and is set well back.

Deferred

**23/00663FULL Minstead Lodge, MINSTEAD LODGE TRACK,
LONDON MINSTEAD, LYNDHURST, SO43 7FT**

Refurbishment of existing hay store to provide craft workshop

Defer:

Pending Parish Briefing and Conservation Officer report. Please confirm if the proposal is in a listed building curtilage.

**23/00686VAR Park Farm House, LYNDHURST ROAD, MINSTEAD,
LYNDHURST, SO43 7FY**

Application to vary condition 2 of planning permission 22/00970VAR for variation of condition 2 of planning permission 21/01081 for replacement dwelling with attached outbuilding; 1no. detached outbuilding; demolition existing dwelling and 1no. outbuilding; associated landscaping and ancillary works to allow minor material amendment.

Defer:

For Parish Briefing

**23/00501 DOC Broadwood, Church Lane, Minstead, Lyndhurst,
SO43 7FY**

Application for discharge of Condition 3 for planning application 21/01041 for single storey extension; alterations to fenestration, replacement roof (AMMENDED PLANS)

Defer:

For Parish Briefing

23/00316FULL Brickkiln Farm, Robins Bush Road, SO43 7GB

Demolition of existing barns and stable buildings and construction of a replacement barn and two stable blocks

Defer:

For parish briefing, support is intimated

Trees

None applicable

0050 Correspondence

1 item for circulation and return was distributed

0051 Finance

Payments approved

South Downs Tree Service	£2,226.00
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Clerk – mileage 72 miles @ 45p	£ 32.40
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Replace H P printer/scanner max	£ 60.00
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The following payment is deferred pending enquiries

Forestry England rent arrears Invoice number FOO 17964 dated 10 May 2023– incorrect maths. Clerk to ensure corrected before re-submitting for approval.

0052 Date of next meeting.

Monday 03 July 2023 at 19:00 in the Danby Room, Minstead Hall.

The meeting closed at 21:00

Receipts and Payments for May 2023

	£	£	£		
	Net	VAT(recoverable)			
Balance at 30 April 2023 (inc reserves)			45945.46		
Receipts:					
H C C			1100.00		
Standing Orders / Direct Debits					
Sos Salaries & expenses			533.71		
Debit card payments					
1&1 IONOS Monthly fee	12.03	2.41	14.44		
Cheques and BACS payments					
Cllr Andrews	250			BM	HB
Minstead Flower Show	650			BA	HB
Lee Byford	250			BA	HB
JK Murray	215			BM	BA
HALC	315.65			BM	BA
Gallaghers(Insurance)	905.28			BM	BA
TOTAL PAYMENTS FOR MAY 2023	2597.96	2.41	2600.37		
Balance at Bank 31 05 23			43353.47		
Less Reserves Held:					
General				6000.00	
Cricket Pavilion				15000.00	
Audio Visual Equipment				5000.00	
			26000.00		
Balance (excluding reserves)			17353.46		

