

Minstead Parish Council

To: All members of Minstead Parish Council

You are hereby summoned to attend the Extraordinary Meeting of Minstead Parish Council to be held in the **Danby Room at Minstead Hall on Monday 11th December 2023 at 19:30.**

Any members of the public wishing to attend please notify the clerk by email at minsteadclerk@gmail.com

Signed: *Diana O'Grady* (Parish Clerk)

05.12.2023

AGENDA

11. Apologies for absence
12. Declaration of Interests and dispensation requests
13. To confirm the Minutes of the Ordinary Meeting held on Monday 6th November 2023
14. To confirm the Minutes of the Ordinary meeting held on Monday 4th December 2023
15. Items ongoing
 - Minstead Trust unable to repair the gate to the Village Memorial. This work to be reviewed in 2024.
 - Agreement of Parish Council meeting dates for 2024
 - Minstead Parish Xmas event 23rd December at The Trusty Servant
 - Clerk's employment terms
16. District Councillor report, Cllr Brand
17. Correspondence
 - Local Councils Update
 - Friends of the New Forest
18. Planning (See Appendix)
19. Finance (See Appendix)
20. Upcoming Meetings
 - Next Parish Council meeting **Monday 8th January 2024 at 19:30** in the Danby Room of the village hall.

Appendix

22. Planning

New Applications

23/01124FULL NEW FOREST DEPOT, LYNDHURST ROAD, MINSTEAD, LYNDHURST, SO43 7PE

2no.windows

23/00879FULL THE COTTAGE, TOMS LANE CORNER, STONEY CROSS PLAIN ROAD, NEWTOWN, LYNDHURST, SO43 7GF

Timber store and stable building

Decisions

Minstead Parish Council

23/01139LDCP PETERS HOLD, NEWTOWN ROAD, LYNDHURST, SO43 7GJ

Application for a Certificate of Lawful Development for a proposed single storey extension

Lawful Development Certificate proposed

23/01176CAC NEW FOREST DEPOT, LYNDHURST ROAD, MINSTEAD, LYNDHURST, SO43 7PE

Withdrawn

23/01195FULL MERRIE COTTAGE, FOOTBALL GREEN, MINSTEAD, LYNDHURST, SO43 7FR

Grant Subject to Conditions

Decisions Awaited

Validity of the following being checked

18/00954 Petrol Station, Ringwood Road
Single storey rear extension to the sale building to provide sandwich bar.
Awaiting the result of negotiation.

22/00752 The Orchard, The Grove, Lyndhurst SO43 7GG
Outbuilding with solar panels.
Awaiting information from the agent.

23. Finance

- Payments for approval
 - Clerk mileage Nov £2.43
 - HALC Budgeting for Officers training £36.00 inc VAT
 - Royal British Legion wreath cost £25 + donation of £5, £30 total
 - Jack Smith for Xmas fairy lights £37.28
- Receipts and Payments for November 2023
 - Please see following table

Receipts & Payments 01 November to 30 November 2023					
	£	£	£		
NB VAT is recoverable	Net	VAT	Total receipts and payments incl VAT	Paid by	Auth'd by

Minstead Parish Council

Balance at 01 November 2023 (inc reserves)			43269.99		
Receipts:					
Total Receipts to 30th November 2023			0.00		
Payments:					
Standing Order/Direct Debit payments					
Lengthsman salary Nov			88.78		
Clerk salary Nov			409.57		
Clerk wfh Nov			20.00		
ICO registration			35.00		
Debit Card payments					
1&1 Ionos monthly fee	4.55	0.91	5.46		
Microsoft Store annual	49.99	10.00	59.99	DG	WA
DropBox	79.90	15.98	95.88	WA	GH
Cheques & BACS /FPO payments					
Agricultural services hedge cutting	60.00	12.00	72.00	DG	WA
NFDC election expenses			75.00	DG	HB
Clerk mileage Oct			12.78	WA	GH
Total Payments to 30th November 2023	194.44	38.89	874.46		
Balance at Bank 30th November 2023			42395.53		
Less Reserves Held:					
General			6000		
Cricket Pavilion			15000		
Audio/Visual Equipment			5000		
Total Reserves			26000		
Balance (excluding reserves)			16395.53		