

Minstead Parish Council

To: All members of Minstead Parish Council

You are hereby summoned to attend the Ordinary Meeting of Minstead Parish Council to be held in the **Danby Room at Minstead Hall on Monday 8th January 2024 at 19:30.**

Any members of the public wishing to attend please notify the clerk by email at minsteadclerk@gmail.com

Signed: *Diana O'Grady* (Parish Clerk)

02.01.2024

AGENDA

24. Apologies for Absence
25. Public Participation period
 - Two members of the public to address the meeting
26. Declaration of Interests and dispensation requests
27. To confirm the Minutes of the Ordinary Meeting held on Monday 11th December 2023
28. Agreement of Budget 2024 - 2025
29. Items ongoing
 - Review of Financial Regulations and Standing Orders
 - Review of risks to the Council
 - Review of Council Asset Register
30. Reports from County / District Councillors
 - District Councillor report, Cllr Brand
31. Reports from Parish representatives
32. Planning (See Appendix)
33. Finance (See Appendix)
34. Upcoming Meetings
 - Next Parish Council meeting **Monday 3rd February 2024 at 19:30** in the Danby Room of the village hall.

Appendix

32. Planning

New Applications

23/01238FULL HOME FARM, PEARTREE LANE, EMERY DOWN, LYNDHURST, SO43 7FH

Single Storey Eco-home dwelling and associated car parking

23/01642FULL SEAMANS COTTAGE, SEAMANS LANE, MINSTEAD, SO43 7FU

Single storey extension to outbuilding; dormer window to rear

Minstead Parish Council

Trees

23/01560CONS Firry Piece Farm, PEARTREE LANE, EMERY DOWN, LYNDHURST, SO43 7FH

Clear/remove already fallen root heaved Beech tree (T1 on the plan)

Comments: No objections

23/01622CONS Keepers Cottage, ROAD FROM A31 TO BROOK VIA CANTERTON, BROOK, LYNDHURST, SO43 7HD

Prune 1 x Lime tree (Tilia Cordata)

Comments: No objections

Decisions

23/00879FULL THE COTTAGE, TOMS LANE CORNER, STONEY CROSS PLAIN ROAD, NEWTOWN, LYNDHURST, SO43 7GF

Timber store and stable building

Decision: Grant Subject to Conditions

23/01124FULL NEW FOREST DEPOT, LYNDHURST ROAD, MINSTEAD, LYNDHURST, SO43 7PE

2no. windows

Decision: Grant Subject to Conditions

Decisions Awaited

Validity of the following being checked

18/00954 Petrol Station, Ringwood Road

Single storey rear extension to the sale building to provide sandwich bar.

Awaiting the result of negotiation.

22/00752 The Orchard, The Grove, Lyndhurst SO43 7GG

Outbuilding with solar panels.

Awaiting information from the agent.

Minstead Parish Council

33. Finance

- Payments for approval
 - Clerk mileage Dec £4.86
 - Instant ink price increase to £1.49 a month from 23rd January 2024
- Receipts and Payments for December 2023
 - Please see following table

Receipts & Payments 01 December to 02 January 2024					
	£	£	£		
NB VAT is recoverable	Net	VAT	Total receipts and payments incl VAT	Paid by	Auth'd by
Balance at 01 December 2023 (inc reserves)			42,395.53		
Receipts:					
Total Receipts to 2nd January 2024			0.00		
Payments:					
Standing Order/Direct Debit payments					
Lengthsman salary Dec			88.78		
Clerk salary Dec			409.57		
Clerk wfh Dec			20.00		
Debit Card payments					
1&1 Ionos monthly fee	5.00	1.00	6.00		
Cheques & BACS /FPO payments					
Royal British Legion			30.00	DG	GH
John Smith Xmas lights	31.07	6.21	37.28	DG	GH
Clerk mileage Dec			2.43	GH	HB
HALC Budgeting training	30.00	6.00	36.00	DG	GH
Total Payments to 2nd January 2024			630.06		
Balance at Bank 2nd January 2024			41,765.47		

Minstead Parish Council

Less Reserves Held:					
General			6000		
Cricket Pavilion			15000		
Audio/Visual Equipment			5000		
Total Reserves			26000		
Balance (excluding reserves)			15765.47		