

Minstead Parish Council

To: All members of Minstead Parish Council

You are hereby summoned to attend the Ordinary Meeting of Minstead Parish Council to be held in the **Danby Room at Minstead Hall on Monday 5th February 2024 at 19:30.**

Any members of the public wishing to attend please notify the clerk by email at minsteadclerk@gmail.com

Signed: *Diana O'Grady* (Parish Clerk)

29th January 2024

AGENDA

34. Apologies for Absence
35. Declaration of Interests and dispensation requests
36. To confirm the Minutes of the Ordinary Meeting held on Monday 8th January 2024
37. Items ongoing
 - Review of Financial Regulations and Standing Orders
 - Review of risks to the Council
 - Review of Council Asset Register, circulated electronically
 - NFDC Draft tax policy response
38. Village appearance, Cllr Hough
 - ⊖ Cricket pavilion, Cllr Smith
39. Reports from County / District Councillors
 - District Councillor report, Cllr Brand
40. Reports from Parish representatives
 - Suggestion of setting up a Good Neighbour group for lifts to necessary appointments
41. Report from Lengthsman
 - Nothing to report for Dec 23 and Jan 24 as the weather has been too bad
42. Correspondence
 - Clerks and Councils Direct
 - Local Councils Update
43. Planning (See Appendix)
44. Finance (See Appendix)
45. Upcoming Meetings
 - Next Parish Council meeting **Monday 4th March 2024 at 19:30** in the Danby Room of the village hall.

Appendix

43. Planning

New Applications

23/01590FULL Hazel Hill Farm, LONDON MINSTEAD ROAD, LONDON MINSTEAD, LYNDHURST, SO43 7FT

Part use of existing outbuilding for ancillary residential accommodation; installation of solar panels on roof; 2no new windows

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Trees

24/00006CONS Seamans Lodge, SEAMANS LANE, MINSTEAD,
LYNDHURST, SO43 7FU

Coppice 1 x Ash tree (T1 on the plan)

24/00043CONS WOODSIDE HOUSE, WOODSIDE, NEWTOWN, MINSTEAD, LYNDHURST,
SO43 7GB

Prune 1x Copper Beech (T1)
Prune 1x Field Maple (T2)
Prune 1x Crack Willow (T3)
Prune 3x Oak (T4, T9, T10)
Prune 1x Beech (T5)
Prune 1x Weeping Willow (T6)
Fell 1x Cherry (T7)
Fell 1x Hawthorn (T8)
Fell 2x Silver Birch (T11, T12)

24/00090CONS Manor Farm, NEWTOWN ROAD, MINSTEAD, LYNDHURST, SO43 7GJ

Fell 1 x Ash tree
Fell 2 x Holly trees

24/00096CONS Hazel Hill Farm, LONDON MINSTEAD ROAD, LONDON MINSTEAD,
LYNDHURST, SO43 7FT

Fell 3x Robinia

Decisions

23/01238FULL HOME FARM, PEARTREE LANE, EMERY DOWN, LYNDHURST, SO43 7FH

Single Storey Eco-home dwelling and associated car parking

Decision: Withdrawn

Decisions Awaited

Validity of the following being checked

18/00954 Petrol Station, Ringwood Road

Single storey rear extension to the sale building to provide sandwich bar.

Awaiting the result of negotiation.

22/00752 The Orchard, The Grove, Lyndhurst SO43 7GG

Outbuilding with solar panels.

Awaiting information from the agent.

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44. Finance

- Payments for approval
 - Clerk mileage Jan £2.43
 - Forestry England rent and permissions £250 + £50, invoice circulated for information electronically
 - HALC clerk training £117.60
- Receipts and Payments for January 2024
 - Please see following table

Receipts & Payments 03 January to 31 January 2024					
	£	£	£		
NB VAT is recoverable	Net	VAT	Total receipts and payments incl VAT	Paid by	Auth'd by
Balance at 03 January 2024 (inc reserves)			41765.47		
Receipts:					
Total Receipts to 31st January 2024			0.00		
Payments:					
Standing Order/Direct Debit payments					
Lengthsman salary Jan			88.78		
Clerk salary Jan			448.30		
Clerk wfh Jan			20.00		
Debit Card payments					
1&1 Ionos annual + monthly fee	5.00	1.00	6.00		
Cheques & BACS /FPO payments					
HMRC Quarterly			383.40	DG	GH
Clerk back payment Dec			38.73	WA	GH
Clerk mileage Dec			4.86	WA	GH
Total Payments to 31st January 2024	5.00	1.00	990.07		
Balance at Bank 31st January 2024			40775.40		

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Less Reserves Held:					
General			6000		
Cricket Pavilion			15000		
Audio/Visual Equipment			5000		
Total Reserves			26000		
Balance (excluding reserves)			14775.40		