

Minstead Parish Council

Minutes of the **Ordinary Meeting of Minstead Parish Council** held in the Danby Room at
Minstead Hall on Monday 11th December 2023 19:30

All minutes are draft until ratified by the Council at the next meeting

Present: Cllr Georgina Hough (Chair)
Cllr Jack Smith
Cllr Pascoe
Cllr Causton
Cllr Bennett

In attendance: Diana O’Grady (Clerk)

11. Apologies for Absence
 - Cllr Bill Andrews
 - Cllr Stratford
 - Cllr Hilary Brand

12. Motion to remove the apologies from agenda for meeting 11.12.2023
 - **Resolved**

13. Declaration of Interests and dispensation requests
 - Cllr Bennett not take part in agreement of British Legion wreath

14. To confirm the Minutes of the Ordinary Meeting held on Monday 6th November 2023
 - **Resolved** by the council and signed by Cllr. Hough

15. To confirm the minutes of the Ordinary Meeting held on Monday 4th December 2023
 - **Resolved** by the council and signed by Cllr Hough

16. Items ongoing
 - Minstead Trust unable to repair the gate to the Village Memorial. This work to be reviewed in 2024.
 - Agreement of Parish Council meeting dates for 2024
 - **Resolved** as agreed
 - Minstead Parish Xmas event 23rd December at The Trusty Servant
 - **Resolved**. Arrangements agreed.
 - Clerk’s employment terms
 - **Resolved**

17. Reports from County / District Councillors
 - County Councillor Heron report circulated electronically
 - District Councillor report, Cllr Brand, held over from 04.12.2023
 - Managed to get the Boltons Bench, benches approved by HCC and Parish council and being installed in the Spring.
 - Crime Prevention poster information forwarded to the Minstead Parish Council.
 - Raised and issue with a manhole cover sticking up and dangerous for residents. Still outstanding after being closed twice with no fix. Still outstanding, been raised again and a cone put on it so it can not be missed by HCC.

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- Response from Police Chief about the Sirens in Lyndhurst and he has asked the Police to be more considerate.
 - Hosted the Lynhurst Village Lights Switch on and hosted the Lyndhurst Fun Day, Santa, band and carols raising money for the Village Lights.
 - I have been asked to provide a Grant to Lyndhurst Pre School which is struggling to stay open for this school term and will be closing in July 2024.
 - Supported a local business to have a fine removed of £400 which was incorrectly charged regarding rubbish collection.
 - Requested the Lyndhurst toilets be left open after 5pm as complaints from visitors about them being closed early.
18. Correspondence
- Local Councils Update
 - Friends of the New Forest
19. Planning (See Appendix)
20. Finance (See Appendix)

Meeting closed at 20:48

Next Parish Council meeting **Monday 8th January 2024 at 19:30** in the Danby Room of the village hall.

Appendix

22. Planning

New Applications

23/01124FULL NEW FOREST DEPOT, LYNDHURST ROAD, MINSTEAD,
LYNDHURST, SO43 7PE

2no.windows

Decision: **3** We recommend **Permission**

Comments: None

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23/00879FULL THE COTTAGE, TOMS LANE CORNER, STONEY CROSS PLAIN ROAD,
NEWTOWN, LYNDHURST, SO43 7GF

Timber store and stable building

Decision 2: We recommend **Refusal** for the reasons listed below, but would accept the decision reached by the National Park Authority's officers under their delegated powers

Comments: The Parish Council still believes the height of the proposed stable building to be in excess of needs for the stated purpose and doesn't believe this height has been justified sufficiently.

Decisions Awaited

Validity of the following being checked

18/00954 Petrol Station, Ringwood Road

Single storey rear extension to the sale building to provide sandwich bar.

Awaiting the result of negotiation.

22/00752 The Orchard, The Grove, Lyndhurst SO43 7GG

Outbuilding with solar panels.

Awaiting information from the agent.

23. Finance

- Payments for approval
 - Clerk mileage Nov £2.43
 - Resolved
 - HALC Budgeting for Officers training £36.00 inc VAT
 - Resolved
 - Royal British Legion wreath cost £25 + donation of £5, £30 total
 - Resolved
 - Jack Smith for Xmas fairy lights £37.28
 - Resolved
- Receipts and Payments for November 2023
 - **Resolved**
 - Please see following table

Minstead Parish Council

Receipts & Payments 01 November to 30 November 2023					
	£	£	£		
NB VAT is recoverable	Net	VAT	Total receipts and payments incl VAT	Paid by	Auth'd by
Balance at 01 November 2023 (inc reserves)			43269.99		
Receipts:					
Total Receipts to 30th November 2023			0.00		
Payments:					
Standing Order/Direct Debit payments					
Lengthsman salary Nov			88.78		
Clerk salary Nov			409.57		
Clerk wfh Nov			20.00		
ICO registration			35.00		
Debit Card payments					
1&1 Ionos monthly fee	4.55	0.91	5.46		
Microsoft Store annual	49.99	10.00	59.99	DG	WA
DropBox	79.90	15.98	95.88	WA	GH
Cheques & BACS /FPO payments					
Agricultural services hedge cutting	60.00	12.00	72.00	DG	WA
NFDC election expenses			75.00	DG	HB
Clerk mileage Oct			12.78	WA	GH
Total Payments to 30th November 2023	194.44	38.89	874.46		
Balance at Bank 30th November 2023			42395.53		
Less Reserves Held:					
General			6000		
Cricket Pavilion			15000		
Audio/Visual Equipment			5000		
Total Reserves			26000		
Balance (excluding reserves)			16395.53		