

Minstead Parish Council

Minutes of the **Ordinary Meeting of Minstead Parish Council** held in the Danby Room at Minstead Hall on Monday 8th January 2024 19:30

All minutes are draft until ratified by the Council at the next meeting

Present: Cllr Bill Andrews (Chair)
Cllr Georgina Hough
Cllr Pascoe
Cllr Causton
Cllr Bennett

In attendance: Diana O'Grady (Clerk)
Cllr Hilary Brand

24. Apologies for Absence

Cllr Jack Smith

25. Public Participation period

No members of the public in attendance.

26. Declaration of Interests and Dispensation requests

Planning application 23/01642FULL Cllr Andrews has a professional relationship with the proposer. Cllr Causton is a neighbour. Cllr Pascoe is an ex colleague.

27. To confirm the Minutes of the Ordinary Meeting held on Monday 11th December 2023

- Proposed to be amended as discussed, to be resolved and signed once printed.

28. Agreement of budget 2024 - 2025

- **Resolved** Proposed to increase the precept to £14,400, (20%) by Cllr Andrews and seconded by Cllr Bennett.

29. Items ongoing

- Review of financial regulations and Standing Orders.
- Review of tasks to the council
- Review of Council Asset Register
 - **Resolved**, action agreed to report back at February meeting

30. Reports from County / District Councillors

- District Councillor report, Cllr Brand
 - Received and responded to a number of emails and messages about the increase in New Forest District Parking charges.
 - Investigating the current plan for Open Reach Gigabit roll out as requested by a Minstead resident.
 - Raised an issue to NFDC regarding housing requirements for a resident.
 - Raised the issue of Bin bags not being delivered to a number of areas across the New Forest. The delivery should now be completed by the end of this week.
 - Raised a grant request for litter picking equipment.
 - Contacted NFDC Street Scene regarding a number of outstanding requests from residents and an issue of overflowing bins.
 - Requested the Lyndhurst Parish to clear a couple of paths that are covered in moss and difficult for resident to walk on.
 - Reported an issue to HCC regarding ditch that is full and causing flooding in houses at Emery Down.
 - Reported a broken gate at a cattle grid which is now fixed.
 - Attended Full Council meeting, Overview of the Local Plan meeting and Freedom Leisure Finance briefing.

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- 31. Reports from Parish Representatives
- 32. Planning (See Appendix)
- 33. Finance (See Appendix)

Meeting closed at 21.28

Next Parish Council meeting **Monday 3rd February 2024 at 19:30** in the Danby Room of the village hall.

Appendix

32. Planning

New Applications

23/01238FULL HOME FARM, PEARTREE LANE, EMERY DOWN, LYNDHURST, SO43 7FH

Single Storey Eco-home dwelling and associated car parking

Decision: Application Withdrawn 08/01/2024

Comments:

23/01642FULL SEAMANS COTTAGE, SEAMANS LANE, MINSTEAD, SO43

7FU

Single storey extension to outbuilding; dormer window to rear

Decision: 1 We recommend permission for the reasons listed below, but would accept the decision reached by the National Park Authority's Officers under their delegated powers.

Comments: To confirm that the extension is not greater than 30%

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Trees

23/01560CONS Firry Piece Farm, PEARTREE LANE, EMERY DOWN, LYNDHURST, SO43 7FH

Clear/remove already fallen root heaved Beech tree (T1 on the plan)

Comments: No objections

23/01622CONS Keepers Cottage, ROAD FROM A31 TO BROOK VIA CANTERTON, BROOK, LYNDHURST, SO43 7HD

Prune 1 x Lime tree (Tilia Cordata)

Comments: No objections

Decisions Awaited

Validity of the following being checked

18/00954 Petrol Station, Ringwood Road

Single storey rear extension to the sale building to provide sandwich bar.

Awaiting the result of negotiation.

22/00752 The Orchard, The Grove, Lyndhurst SO43 7GG

Outbuilding with solar panels.

Awaiting information from the agent.

33. Finance

- Payments for approval
 - Clerk mileage Dec £4.86
 - **Resolved**
 - Instant ink price increase to £1.49 a month from 23rd February 2024
 - **Resolved**
- Receipts and Payments for December 2023
 - **Resolved**
 - Please see following table

Minstead Parish Council

Receipts & Payments 01 December to 02 January 2024					
	£	£	£		
NB VAT is recoverable	Net	VAT	Total receipts and payments incl VAT	Paid by	Auth'd by
Balance at 01 December 2023 (inc reserves)			42,395.53		
Receipts:					
Total Receipts to 2nd January 2024			0.00		
Payments:					
Standing Order/Direct Debit payments					
Lengthsman salary Dec			88.78		
Clerk salary Dec			409.57		
Clerk wfh Dec			20.00		
Debit Card payments					
1&1 Ionos monthly fee	5.00	1.00	6.00		
Cheques & BACS /FPO payments					
Royal British Legion			30.00	DG	GH
John Smith Xmas lights	31.07	6.21	37.28	DG	GH
Clerk mileage Nov			2.43	GH	HB
HALC Budgeting training	30.00	6.00	36.00	DG	GH
Total Payments to 2nd January 2024			630.06		
Balance at Bank 2nd January 2024			41,765.47		
Less Reserves Held:					
General			6000		
Cricket Pavilion			15000		
Audio/Visual Equipment			5000		
Total Reserves			26000		
Balance (excluding reserves)			15,765.47		