

Minstead Parish Council

To: All members of Minstead Parish Council

You are hereby summoned to attend the Ordinary Meeting of Minstead Parish Council to be held in the
Danby Room at Minstead Hall on Monday 3rd June 2024 at 19:30.

Any members of the public wishing to attend please notify the clerk by email at
minsteadclerk@gmail.com

Signed: *Diana O'Grady* (Parish Clerk)

28th May 2024

AGENDA

43. Apologies for Absence
44. Public Participation Period
45. Declaration of Interests and dispensation requests
46. To confirm the Minutes of the Annual General Meeting held on Monday 13th May 2024
47. Items ongoing
 - New email addresses
48. Village appearance, Cllr Hough
 - Request for memorial bench, email circulated electronically
49. Cricket Pavilion, Cllr Smith
50. Reports from County / District Councillors
51. Reports from Parish representatives
52. Report from Lengthsman
53. Correspondence
 - None
54. Planning

New Applications

24/00155FULL Woodley House, FOOTBALL GREEN, MINSTEAD,
LYNDHURST, SO43 7FR
One and two storey extensions; recladding of first floor walls (demolition of conservatory)

Application for re-consideration

24/00332FULL Victoria Cottage, Lyndhurst Road, Minstead, Lyndhurst, SO43 7FY
Outbuilding (demolition of existing) and associated landscaping

Trees

None

Decisions

24/00246FULL Woodside, ROAD THROUGH EMERY DOWN TOWARDS STONEY CROSS, EMERY
DOWN, LYNDHURST, SO43 7EA
Single storey wooden outbuilding
Decision: Grant Subject to Conditions

Decisions Awaited

Validity of the following being checked
18/00954 Petrol Station, Ringwood Road
Single storey rear extension to the sale building to provide sandwich bar.
Awaiting the result of negotiation.

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22/00752 The Orchard, The Grove, Lyndhurst SO43 7GG

Outbuilding with solar panels.

Awaiting information from the agent.

55. Finance

- Payments for approval
 - Clerk mileage May £2.43

Minstead Parish Council

28 May 2024 (2024 - 2025)

Minstead Parish Council RECONCILIATION - Current 28-05-2024

From Accounts	£42,167.27
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Payments not cashed Add	
Receipts not entered Subtract	

Statement should be	£42,167.27
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Minstead Parish Council

Minstead Parish Council

28 May 2024 (2024 - 2025)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
7	Communications (Phone,	01/05/2024		Current		Ionos Cloud monthly	Ionos Cloud Ltd	S	6.00	1.20	7.20
3	Admin (Stationery, Printer,	14/05/2024	2024.05	Current		Room extraordinary	Minstead Village Hall	E			
8	Staff Expenses & Training	15/05/2024	41	Current		Clerk mileage	Clerk and Lengthsman	E	2.43		2.43
10	Admin (Stationery, Printer,	15/05/2024	41	Current		Room extraordinary	Minstead Village Hall	E	37.00		37.00
11	Admin (Stationery, Printer,	15/05/2024	41	Current		Room extraordinary	Minstead Village Hall	E	37.00		37.00
12	Audit & Professional Fees	15/05/2024		Current		Internal Auditor	Lightatouch	E	375.00		375.00
9	Staff Expenses & Training	15/05/2024	41	Current		Clerk mileage	Clerk and Lengthsman	E	4.86		4.86
16	Open Spaces	15/05/2024	2024.05.13.30	Current		Church Yard Upkeep	Minstead Church	Z	440.00		440.00
17	Open Spaces	15/05/2024	2024.05.13.30	Current		Church Yard Upkeep	Minstead Church	Z	485.00		485.00
18	Other/Miscellaneous	15/05/2024	2024.05.13.41	Current		Defibrillator	Medical Support	S	543.36	108.67	652.03
14	Staff Expenses & Training	15/05/2024	41	Current		HALC New Clerk training	Hampshire Association	S	98.00	19.60	117.60
13	Admin (Stationery, Printer,	15/05/2024	41	Current		Stationery	Clerk and Lengthsman	E	2.00		2.00
15	Other/Miscellaneous	15/05/2024	2024.05.13.29	Current		Chair Allowance	Minstead Parish Council	Z	275.00		275.00
19	Communications (Phone,	24/05/2024		Current	2024.05.21	Ionos Cloud monthly	Ionos Cloud Ltd	S	6.00	1.20	7.20
20	Staff Costs	28/05/2024		Current	2024.05.28	Staff net salaries	Clerk and Lengthsman	Z	448.30		448.30
21	Staff Costs	28/05/2024		Current	2024.05.28	Staff net salaries	Clerk and Lengthsman	Z	88.78		88.78
22	Staff Expenses & Training	28/05/2024		Current	2024.05.28	Clerk working from home	Clerk and Lengthsman	Z	20.00		20.00
Total									2,868.73	130.67	2,999.40

Minstead Parish Council

56. Future Meeting

Next Ordinary Parish Council meeting Monday **1st July 2024 at 19:30** in the Danby room of the village hall.