

MINSTEAD PARISH COUNCIL

Grant Application Form

Please email this form to minsteadclerk@gmail.com or post to Minstead Parish Council, Wisteria Cottage, 45 Romsey Road, Lyndhurst, SO43 7AR

Name of Organisation:

Is the organisation a Registered Charity *YES/NO (*please delete as appropriate).

If yes, please indicate the Charity Number:

NB Some organisations are entitled to Charity Status through membership of a national organisation. If this applies to you please name the national organisation.

Would the grant that you seek be applied for the general benefit solely of the parishioners of Minstead Parish or for a wider area? If the grant will benefit a wider area what number/percentage of beneficiaries would be Minstead parish-based residents? (use separate sheet if necessary).

Is the grant requested for a specific project? *YES/NO (*please delete as appropriate)

If NO please proceed to the next box.

If YES, please give details of the project in the form of a draft business plan with a detailed, estimated breakdown of costs, income, expenditure etc. (Please attach separate documents and give summary below).

Cost £

Funds Raised £

Funds Promised £

Balance £

Commencement Date:

Completion Date :

Other possible sources of finance:

To which other organisations have you applied:

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If a grant is not for a specific purpose please state the amount requested and describe how it will be used (use separate sheet if necessary)

Checklist:

- Please include a copy of the constitution if you have not already supplied MPC with one
- Financial information/ business plan if required
- Names/addresses of members of the management committee and project leader
- Any other relevant information you would wish the Council to consider in support (use separate sheet if necessary)

Please be aware that any personal data submitted to Minstead Parish Council on this form will only be used by the Council to transact the task of considering the grant requested and the Council will not share information with third parties. The data will be stored by the Council in line with the recommended NALC data retentions policy. You have a right to request your data is deleted at any time. **In signing below you recognise that Minstead Parish Council will hold this information as outlined.**

Name of Applicant

Applicant's role within the organisation.....

Address
.....
.....
....

Signed Date