

Minstead Parish Council

To: All members of Minstead Parish Council

You are hereby summoned to attend the Ordinary Meeting of Minstead Parish Council to be held in the
Danby Room at Minstead Hall on Monday 6th January 2025 at 19:30.

Any members of the public wishing to attend please notify the clerk by email at
clerk@minstead.org.uk

Signed: *Diana O'Grady* (Parish Clerk)

30th December 2024

AGENDA

- 159/25 Apologies for Absence
- 160/25 Public Participation Period
- 161/25 Declaration of Interests and dispensation requests
- 162/25 To confirm the Minutes of the Ordinary Meeting held on 2nd December 2024

Items ongoing

- 163/25 Cricket Pavilion
- 164/25 Overgrown hedge at Church lane
- 165/25 Dragons teeth replacement

New items

- 166/25 Budget review
- 167/25 Cricket Pavilion finances
- 168/25 Village resilience
- 169/25 APM planning

Reports

- 170/25 Reports from County / District Councillors
- 171/25 Reports from Parish representatives
- 172/25 Report from Lengthsman
- 173/25 Correspondence
 - HALC LCPD Autumn / Winter newsletter circulated electronically
 - HALC December newsletter circulated electronically
 - NALC newsletter circulated electronically
 - NALC Chief Executive Bulletin circulated electronically
 - Lloyds bank deposit accounts and interest rates information
- 174/25 Planning

New Applications

24/01437FULL Malwood Walk Farm, NEWTOWN ROAD, MINSTEAD, LYNDHURST, SO43 7GD
Formation of terraces with retaining walls; pool; pergola; associated landscaping

Trees

24/01438CONS Woodside House, WOODSIDE, MINSTEAD, LYNDHURST, SO43 7GB
Fell 3 x Ash trees (T1, T2 & T3 on the plan)

Comments: No objection made by Councillors to the proposed works

24/01468CONS GROVE VIEW, RINGWOOD ROAD, STONEY CROSS, LYNDHURST, SO43 7GN

Prune Group of 4 x Beech trees (G1 on the plan)
Prune 1 x Oak tree (T1 on the plan)

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24/01496CONS LITTLE WYCHERLEYS, BULL LANE, MINSTEAD, LYNDHURST, SO43 7FS
Prune 3 x Oak trees (T3, T4 & T6 on the plan)
Fell 2 x Conifer trees (T5 & T9 on the plan)
Reduce 1 x Conifer tree (T7 on the plan)
Remove epicormic on 1 x Birch tree (T8 on the plan - exempt works - included for information only)

Remove 1 x Pittosporum (T10 on the plan - exempt works - included for information only)

24/01499CONS Chestnut Cottage, RINGWOOD ROAD, STONEY CROSS, LYNDHURST, SO43 7GN

Fell 2 x Beech trees (T1 & T2 on the plan)

Decisions

24/00913CAC Sports Pavilion, Castle Malwood, LYNDHURST ROAD, MINSTEAD, SO43 7PE
Demolition of disused pavilion building

Decision: Grant Subject to Conditions

22/00752FULL The Orchard, THE GROVE, THE GROVE, LYNDHURST, SO43 7GG

Outbuilding with solar panels

Decision: Approve Conditionally (Legal Agreement)

24/01297FULL Furzey Craft Gallery, SCHOOL LANE, MINSTEAD, LYNDHURST, SO43 7GL

Installation of a composting toilet

Decision: Grant Subject to Conditions

24/01387PN PEAR TREE FARM, PEARTREE LANE, EMERY DOWN, LYNDHURST, SO43 7FH

Application under part 6 of the Town and Country Planning (General Permitted Development) (England) Order 2015 in respect of the siting, design and appearance of an agricultural building

Decision: Approval Without Conditions

Decisions Awaited

Validity of the following being checked:

18/00954 Petrol Station, Ringwood Road

Single storey rear extension to the sale building to provide sandwich bar.

Awaiting the result of negotiation.

22/00752 The Orchard, The Grove, Lyndhurst SO43 7GG

Outbuilding with solar panels.

Awaiting information from the agent.

175/25 Finance

- Payments for approval
 - Clerk mileage December £2.43
 - Planning application PP-13367049v1 Minstead Cricket Ground, Football Green, Minstead, SO43 7FR £648
- Invoices circulated electronically
 - DropBox annual payment
 - Xmas tree invoice
 - Notification of payment required for Planning application PP-13367049v1

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Minstead Parish Council PAYMENTS LIST

30 December 2024 (2024 - 2025)

Vouche Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
83 Staff Costs	27/11/2024		Current		Staff net salaries	Clerk and Lengthsman	X	537.08		537.08
84 Staff Expenses & Training	27/11/2024		Current		Clerk working from home	Clerk and Lengthsman	X	20.00		20.00
85 Audit & Professional Fees	02/12/2024		Current		Scribe monthly	Starboard Systems Ltd	S	12.00	2.40	14.40
79 Open Spaces	10/12/2024	157/24	Current		Hedge maintenance	Agricultural and	S	65.00	13.00	78.00
80 S.137	10/12/2024	157/24	Current		Royal British Legion	Royal British Legion	X	30.00		30.00
87 S.137	10/12/2024	143/24	Current		Xmas	John Smith (Minstead	X	120.00		120.00
88 Communications (Phone,	23/12/2024		Current		Ionos Cloud monthly	Ionos Cloud Ltd	S	18.50	3.70	22.20
89 Staff Costs	27/12/2024		Current		Staff net salaries	Clerk and Lengthsman	X	537.08		537.08
90 Staff Expenses & Training	27/12/2024		Current		Clerk working from home	Clerk and Lengthsman	X	20.00		20.00
91 Staff Costs	30/12/2024	157/24	Current		Staff net salaries	Clerk and Lengthsman	X	569.91		569.91
92 Staff Expenses & Training	30/12/2024	157.24	Current		Clerk mileage	Clerk and Lengthsman	X	2.43		2.43
94 Staff Expenses & Training	30/12/2024		Current	Dec mileage	Clerk mileage	Clerk and Lengthsman	X	2.43		2.43
93 Admin (Stationery, Printer,	30/12/2024		Current		HP Instant Ink	Hewlett Packard	S	3.32	0.67	3.99
Total								1,937.75	19.77	1,957.52

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30 December 2024 (2024 - 2025)

PAYMENTS (AWAITING AUTHORISATION) LIST

Vouche Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
94 Staff Expenses & Training	30/12/2024		Current	Dec mileage	Clerk mileage	Clerk and Lengthsman	X	2.43		2.43
						Total		2.43		2.43

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176/25 Future Meeting

Next Ordinary Parish Council meeting Monday **3rd February 2025 at 19:30** in the Danby room of the village hall.