

# Minstead Parish Council

To: All members of Minstead Parish Council

You are hereby summoned to attend the Ordinary Meeting of Minstead Parish Council to be held in the  
**Danby Room at Minstead Hall on Monday 3<sup>rd</sup> March 2025 at 19:30.**

Any members of the public wishing to attend please notify the clerk by email at  
[clerk@minstead.org.uk](mailto:clerk@minstead.org.uk)

Signed: *Diana O'Grady* (Parish Clerk)

25<sup>th</sup> February 2025

## AGENDA

- 193/25 Apologies for Absence
- 194/25 Public Participation Period
- 195/25 Declaration of Interests and dispensation requests
- 196/25 To confirm the Minutes of the Ordinary Meeting held on 3<sup>rd</sup> February 2025

### Items ongoing

- 197/25 Cricket Pavilion
- 198/25 Dragons teeth replacement
- 199/25 Village resilience

### New items

- 200/25 Review of asset register
- 201/25 Review and agree meeting dates for 2025-2026

### Reports

- 202/25 Reports from County / District Councillors
- 203/25 Reports from Parish representatives
- 204/25 Report from Lengthsman
- 205/25 Correspondence circulated
  - New Forest National Park Local Plan Review consultation
  - NALC Chief Executive's bulletin x 2
  - NFALC meeting minutes
  - HALC February Newsletter
  - List of meeting dates 2025-2026
  - Asset register 2025

- 206/25 Planning

### New Applications

**24/01489FULL** UPCERNE, LYNDHURST ROAD, MINSTEAD, LYNDHURST, SO43 7FP  
Covered log store

**25/00113OHL** Lymington (LYMI) E4L5 & Fletchwood (FLET) E8L5 11kV Circuits  
Application under section 37 of the Electricity Act 1989 and section 90(2) of the Town and  
Country Planning Act 1990 for 2no. replacement electricity poles

### Trees

**25/00203CONS** Stoney Cross Lodge, RINGWOOD ROAD, STONEY CROSS, LYNDHURST, SO43 7GN  
Fell 1 x Douglas Fir tree  
Fell 2 x Sycamore trees

### Decisions

**24/01437FULL** Malwood Walk Farm, NEWTOWN ROAD, MINSTEAD, LYNDHURST, SO43 7GD  
Formation of terraces with retaining walls; pool; pergola; associated landscaping

**Decision:** Grant Subject to Conditions

### Decisions Awaited

**18/00954** Petrol Station, Ringwood Road

Single storey rear extension to the sale building to provide sandwich bar.

## **Minstead Parish Council**

Awaiting the result of negotiation.

### 207/25 Finance

- Payments for approval
  - Clerk mileage February £2.43
- Invoices circulated electronically
  - Quote from Lazco for cricket pavilion roof
  - Quote from Sexton for cricket pavilion roof
  - Invoice for Minstead Hall bookings April 2025 – March 2026
  - Ionos annual basic contract fee invoice £132 excl VAT

## Minstead Parish Council PAYMENTS & RECEIPTS LIST

			Cheque No	Description	Supplier						
104	Admin (Stationery, Printer,	29/01/2025		Current	Payment - HP Instant Ink	Hewlett Packard	S	-3.32	-0.67	-3.99	
105	Audit & Professional Fees	03/02/2025		Current	Payment - Scribe monthly	Starboard Systems Ltd	S	-12.00	-2.40	-14.40	
99	Open Spaces	03/02/2025	191/25	Current	Payment - FE Permission	Forestry England	X	-250.00		-250.00	
100	Open Spaces	03/02/2025	191/25	Current	Payment - Verderers	Forestry England	X	-50.00		-50.00	
106	Communications (Phone,	20/02/2025		Current	Payment - Ionos Business	Ionos Cloud Ltd	S	-150.50	-30.10	-180.60	
<b>Total</b>									<b>-465.82</b>	<b>-33.17</b>	<b>-498.99</b>



## **Minstead Parish Council**

208/25 Future Meeting

The Minstead Parish Council Annual Parish Meeting will be held on **Weds 12<sup>th</sup> March** in the main hall of Minstead Village Hall at 19:30. All parishioners are welcome to attend.

The next ordinary meeting of Minstead Parish Council will be held on Monday 7<sup>th</sup> April.